

**THE ANNUAL MEETING OF STRETTON PARISH COUNCIL
WAS HELD ON TUESDAY 6th MAY 2025 AT 7.00PM
AT THE PRIORY CENTRE, STRETTON**

The following members of the Council were present:

Cllr E Pritchard	Chair
Cllr K Winson	Vice Chair
Cllr M Goode	
Cllr M McKiernan	
Cllr G Holmes	
Cllr S Slater	
Cllr P Clulow	

Also present was the clerk and members of the public.

1. ELECTION OF CHAIR AND VICE CHAIR

2526-001 The Clerk asked for nominations and seconders for the position of Chair.
Cllr E Pritchard received a nomination from Cllr Winson and seconded by Cllr Holmes.
There were no other nominations.
Cllr E Pritchard was unanimously elected Chair and signed the Declaration of Office.

Cllr K Winson received a nomination for Parish Council Vice Chair from Cllr Pritchard and seconded by Cllr Goode.
There were no other nominations made.
Cllr K Winson was unanimously elected Vice Chair.

2. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS

2526-002 A member of the public commented on the lack of public presence at meetings and advised that the hedge adjacent to Carisbrooke Drive is becoming overgrown again. It was noted that the hedge was the responsibility of the County Council.

A member of the public commented on the overgrown vegetation along Hillfield Lane and James Brindley Way and despite reporting to SCC previously it remains blocking pavements.

3. APOLOGIES

2526-003 Apologies were received from Cllr Bullock.

4. DECLARATION OF INTERESTS

2526-004 There were none to disclose with regard to agenda items.
It was acknowledged that Cllr Bullock is on the ESBC planning committee as a ward cllr.

5. APPROVAL OF MINUTES OF THE MEETING TUESDAY 1st APRIL 2025

2526-005 The circulated minutes were approved as a true and accurate record following a proposal from Cllr Holmes and seconded by Cllr Winson with all present in favour.

6. ACTIONS UPDATE FROM PREVIOUS MEETING

2526-006 A copy of the action update had been circulated prior to the meeting.

	REFERENCE	ACTION POINT	FOR WHOM	ACTION TAKEN
1	2223-176	Councillor vacancies	Chair / Clerk	Posters developed and erected
2	2324/051	Councillor Profiles	Chair / Cllrs	Provide information for posting on social media and website EP received and published on website
3	2324/053	Names - Memorial	Clerk	Due to weather and workload it has been agreed to delay this work until Spring 2025

				Light cleaning w/c 28.4.25 with work to commence on names 9.5.25
4	2425/039	Speed Awareness Signage	Clerk	Met with SCC contact - two locations identified - awaiting confirmation from SCC and post costs Quote for signage obtained
5		SCC Highways		Meeting held in September 2023 regarding funding highway project. Feasibility study to be completed Update meeting held - further information awaited
6	2425/063	VE Day Commemoration	Cllr Goode	Information obtained / meeting held - Arrangements in hand See Agenda Item
7	2425/086	Play Equipment Inspections	Clerk	Order placed for gate/scramble net and swing mechanism - Bitham Signage for Bitham/Jubilee erected Work commencing 12.05.25
8	2425-151	Local Government and Devolution - Transfer of Assets	Clerk	Write to CEO of ESBC registering an interest in discussing transfer of selected assets from ESBC
9	2425	Police Memorial - Churchyard	Clerk	Written to Ben Adams (Crime Comm) Response received - cost to be obtained
10	2425-158	St Mary's Church - Cremated Remains	Clerk / Cllrs Goode and McKiernan	Attended a meeting with Church on 14.4.25 - it was to advise that space is limited and anticipated being full by the end of 2025. Full closure not being applied for as yet.

7. COUNCILLOR CO-OPTION

2526-007 A copy of the expression of interest from Mr Philip Clulow had been circulated prior to the meeting. Mr Clulow gave a brief synopsis of his background and reasons for joining the Parish Council.

Mr Clulow left the meeting whilst a vote was taken.

The councillors present unanimously voted in favour of Mr Clulow joining the Council, following a proposal from Cllr McKiernan and seconded by Cllr Goode.

Mr Clulow rejoined the meeting and signed his declaration of office.

8. ELECTION OF MEMBERS FOR THE OPEN SPACE COMMITTEE AND TRUSTEE REPRESENTATIVES FOR THE PRIORY CENTRE MANAGEMENT COMMITTEE

2425-008

A review of the committee representatives was undertaken with:
Cllrs Pritchard, Slater, Bullock and Goode to continue the Neighbourhood Plan Committee.

Cllrs Pritchard, Winson, McKiernan and Holmes agreed to join the Priory Centre Management Committee.

Cllrs Pritchard, Bullock, Winson and McKiernan to continue the Open Spaces Committee.

Cllrs Pritchard, Winson and McKiernan agreed to be on the Remuneration Committee.

Cllrs Pritchard, Winson, McKiernan and Clulow agreed to form the Strategic Plan Committee

9. ACCEPTANCE OF STANDING ORDERS, FINANCIAL REGULATIONS AND CODE OF CONDUCT

2526-009

A copy of the Standing Orders, Financial Regulations and Code of Conduct had been circulated prior to the meeting and the Clerk advised that no changes had been made to the documents. Cllrs present unanimously accepted the Standing Orders, Financial Regulations and Code of Conduct following a proposal by Cllr Pritchard and seconded by Cllr Winson

10. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25

2526-010 **SECTION ONE - GOVERNANCE STATEMENTS.** A copy of the statements had been circulated prior to the meeting and the Clerk outlined the compliance measures with each statement. Cllr Pritchard proposed acceptance of the statements, seconded by Cllr Winson and carried unanimously.

SECTION TWO - ACCOUNTING STATEMENTS A copy of Section 2 had been circulated prior to the meeting. Cllr Pritchard proposed acceptance of Section 2 information, seconded by Cllr Winson and carried unanimously.

INTERNAL AUDIT REPORT

A copy of the Internal Audit Report had been circulated prior to the meeting. The report was again complementary of the Council and its practices, and did not contain any areas of concern or actions to be taken. Cllrs present unanimously accepted the report.

11. VE DAY 80th ANNIVERSARY

2526-011 Cllr Goode updated on the arrangements for Thursday 8th May 2025 and hoped that everyone would be able to attend.

12. PARISH COUNCIL INSURANCE PREMIUM

2526-012 The Clerk advised that the annual insurance premium was due for renewal on 1st June 2024 and confirmed that the cover was at an appropriate level. The cost of the premium £2405.05 from Clear Councils Insurance and is part of a 3 year agreement. Cllr Pritchard proposed acceptance of the renewal, seconded by Cllr Holmes with all present in favour.

13. CORRESPONDENCE RECEIVED

2526-013 The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.	East Staffordshire Parish Climate Action Group	A copy of the rescheduled meeting information had been circulated.
ii.	Willington Quarry	A copy of the public rights of way proposal had been circulated prior to the meeting and the contents noted.
iii.	Claymills Pumping Station	The Clerk advised of the email thanking the Parish Council for the grant and offering a special tour. The Clerk to obtain some dates.

14. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLORS, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE.

2526-014 ESBC Cllr Holmes advised:

- Of update on parking and congestion issues on Bitham Lane and Athlestone Way – Fountains are hoping to provide additional staff parking as part of the current building works.

ESBC Cllr Slater advised:

- There is a new Police Commander who will hopefully remain in post for some time

15. DATE TIME AND VENUE OF NEXT MEETING

2526-015 The next meeting was scheduled for Tuesday 3rd June 2025 at 7.00pm at the Priory Centre.

16. PLANNING APPLICATIONS AND PLANNING MATTERS

2526-016 The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration and updated on the current status.

17. FINANCE

2526-017 A copy of the payment schedule below was circulated at the meeting and payments were approved following a proposal by Cllr Goode and seconded by Cllr Winson with all present in favour.

Payment Code	Transaction	Description	Payment
BAC070425	Rainbow Waste	Wheelie bins and empty	£328.59
BAC080425	PR Horticultural	Strimmer wire	£48.00
DD	BT	Tel and BB (April)	£83.61
DD	Right Fuel Card	Diesel	£81.42
BAC090425	Prince & Son	Cleaning Changing Rooms	£240.00
DD	Right Fuel Card	Diesel	£12.00
BAC100425	Claymills Pumping Station	Grant	£2,000.00
BAC110425	A Smith	Reimburse software subs	£566.68
BAC120425	M Perry	Salary	£1,366.00
BAC130425	A Smith	Salary	£2,809.80
BAC140425	HMRC	PAYE / NI Conts	£1,840.80
DD	Peoples Pension	Pension Conts	£450.00
DD	Hutchinson 3G UK	Mobile phone	£31.99
BAC010525	Viking	Stationery / Postage	£231.32
BAC020525	Staffs Parish Councils Assoc	Subscription	£920.81
BAC030525	Halliday Lighting	Annual Servicing Floodlights	£1,557.36
BAC040525	Home & Trade	Maint Materials	£43.15
BAC050525	C Winson	Maintenance	£2,904.50
BAC060525	Rainbow Waste	Wheelie bins and empty	£328.59
BAC070525	Rialtas Business Solutions	Asset / Bookings / Accs Packages	£1,380.00
BAC80525	Hardy Signs	Replacement sign - Kickwall	£78.00
BAC090525	Auditing Solutions	Internal Audit	£612.00
BAC100525	Glasdon	Litter bin bags	£165.55
BAC110525	Parish Online	Mapping	£180.00
DD	BT	Tele and BB	£78.38
DD	Right Fuel Card	Diesel	£48.80
DD	EDF	Changing Room electric	£143.33
DD	EDF	Floodlight Electric	£54.44
DD	Bright Pay	Salay sofware	£100.80

2526-018 The Clerk circulated a copy of the current budget control report. There were no questions raised in relation to the budget.

2526-019 COUNCILLOR / CLERK ITEMS

The Clerk informed of a confidential item and Councillors discussed.

The Clerk advised that former County Councillor Peters had written to express his thanks and gratitude to the Parish Council. It was unanimously agreed to respond with Parish Council thanks.

SIGNATURE

DESIGNATION

DATE