

**A MEETING OF STRETTON PARISH COUNCIL  
WAS HELD ON TUESDAY 9<sup>th</sup> APRIL 2024 AT 7.00PM  
AT THE PRIORY CENTRE, STRETTON**

The following members of the Council were present:

Cllr E Pritchard	Chair
Cllr K Winson	Vice Chair
Cllr M Goode	
Cllr G Holmes	
Cllr L Bullock	(ESBC Cllr)
Cllr S Slater	(ESBC Cllr)

Also present was the clerk, SCC Cllr Peters and members of the public.

**1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS**

2324-159 A member of the public commented on the state of the bins within the playarea at Manton Close.

Members of the public from Craythorne presented SCC Cllr Peters with a petition asking for a weight restriction; and also advised of the incidents at the former Golf Club again the weekend prior to the meeting. The police were contacted and whilst they did not attend immediately they urged residents to keep reporting issues.

**2. PRESENTATION BY CONNECT FIBRE - PROJECT GIGABIT**

2324-160 A copy of the correspondence had been circulated prior to the meeting. The lady that had asked for the item was not in attendance and had not advised of her non attendance.

**3. APOLOGIES**

2324-161 Apologies were received and accepted from Cllr Low and Cllr McKiernan.

**4. DECLARATION OF INTERESTS**

2324-162 It was acknowledged that Cllr Bullock is on the ESBC planning committee as a ward cllr.

**5. APPROVAL OF MINUTES OF THE MEETING ON TUESDAY 5<sup>th</sup> MARCH 2024**

2324-163 The circulated minutes were approved as a true and accurate record following a proposal from Cllr Winson and seconded by Cllr Bullock with all present in favour.

**6. ACTIONS UPDATE FROM PREVIOUS MEETING**

2324-164 A copy of the action update had been circulated prior to the meeting.

	REFERENCE	ACTION POINT	FOR WHOM	ACTION TAKEN
1	2223-176	Councillor vacancies	Chair / Clerk	Posters developed and erected
2	2324/051	Councillor Profiles	Chair / Cllrs	Provide information for posting on social media and website EP received and published on website
3	2324/051	Councillor Surgeries	Clerk/ Cllr Slater	To liaise regarding use of the Parish Room
4	2324/053	Names – Memorial	Clerk	Met with contractor – work cannot take place until Summer 2024 due to weather conditions
5	2324/059/108	Wheelchair Friendly Play Equipment	Clerk	Site meeting held with contractor – quotation received survey conducted Order placed / March install

6	2324/085	Brewers 10K	Clerk	Letter forwarded to BACT / Run Through / Ben Robinson. Responses received. Meeting requested – letter of concerns sent from response Meeting held See agenda item
7	2324/111	Contact Martin Slowe regarding Precinct Alley	Clerk	Letter forwarded – photographs also forwarded – awaiting response Cllr Holmes advised that the lighting is now working for the area.
8	2324/139	Children’s Homes Applications	Clerk	Arrange meeting with Kate Kniveton MP and SCC Mark Sutton Meetings held – see agenda item
9	2324/148	Civility and Respect Pledge	Clerk	Signed up – have certificate and logo for letterhead/email Action Closed
10	2324/149 i	Methodist Clock	Clerk	Purchased - Action Closed
11	2324/149 ii	Mrs Pearce		Meeting held with Rolleston PC See agenda item Action Closed
12	2324/157	Grounds Maint Contract	Clerk	Agreements issued and signed Action Closed
13	2324/158	Staffing	Clerk	Mr Perry accepted additional hours and employment contract signed Action Closed
14	2324/158	Staffing	Clerk	Voucher and card obtained Action Closed

## 7. UPDATE FROM THE CHAIR

2324-165

- Meeting with Burton Albion Community Trust to discuss the Brewers 10k race. BACT wish to hold the event again in October and acknowledged the issues raised and feedback received from the event in 2023. Improved communication is a priority. BACT are looking to involve both Stretton and Rolleston Parish Councils regarding the route of the race and also communication.
- Meeting with Mark Sutton (SCC) and Kate Kniveton MP regarding Children’s Homes. Cllr Sutton had been very helpful and provided a lot of information on the process and procedures for placing children and also how these homes operate. SCC are looking to open their own homes and there has been both local funding and Government commitment to fund these new homes.  
Kate Kniveton MP shared the concerns of the Parish Council and residents and took away the research undertaken by the Chair to explore within Government.
- Meeting with Rolleston on Dove Parish Council representatives. The Chair and Cllr Bullock had met with two Rolleston parish councillors and discussed issues which impacted both areas including roads, fly tipping and Jinny Trail. Agreed to meet twice yearly and keep in contact via email when things arise.

## 8. CORRESPONDENCE RECEIVED

2324-166

The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.	Stretton Gala	The group are asking for permission to hold the Picnic In The Park event again on Jubilee Playing Field on Sunday 11 <sup>th</sup> August. It was unanimously agreed to grant permission for use of the field.
ii.	SPCA - Health & Wellbeing Info	A copy of the information and links to the toolkit had been circulated prior to the meeting. Cllrs were urged to look at the content.
iii.	St Mary’s Church	The Church had asked if the Parish Council would provide a letter of support for their funding application to ESBC for carpark renovation. A copy of the letter had been circulated for information.

**9. 2324-167 REPORTS BY STAFFORDSHIRE COUNTY COUNCILLORS, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE.**

SCC Cllr Peters advised:

- Drains and gulleys around the area have been cleared as a result of the flooding issues and re-advised that reporting should be done via the My Staffs app
- Hedges and overgrown bushes have been cut back along Craythorne
- Speeding along Craythorne is a challenge to stop but SCC Highways are considering options
- Acknowledged receipt of the petition document from the residents of Craythorne and advised that this would be logged onto the SCC system. Had a discussion with the resident regarding the tree which has been damaged.
- Is a governor at the Hospital Trust where a new Chair is being appointed and work to restore confidence in the maternity services is a priority.

ESBC Cllr Slater advised:

- Continuing to work with the residents of Craythorne Road and in particular the fly tipping at the Golf Club. The CCTV cameras had previously been vandalised. ESBC Enforcement are aware and have been working on a resolution.
- Had a walk of the canal area with ESBC Cllr Bullock and ESBC Enforcement and it was noticed that there is fly tipping evident in the canal reeds. A way to clear this is being investigated.
- That an objection has been made in relation to the planning application for the change of use to Children's Home on Bridge Street
- ESBC funding and grants are to reopen again in May

ESBC Cllr Bullock advised:

- Updated on contact with landowner of former Golf Club site and camera's being installed again.
- ESBC are aware of the bonfires at the Travellers site on Craythorne and enforcement being considered
- Undertaken a walk with ESBC Cllr Slater and Enforcement assessing dog fouling in the area and a more visible presence by the Enforcement Team is being arranged
- Lots of gulleys and drains have now been cleared following the flooding issues
- A meeting with Claymills Pumping Station has been arranged to discuss enhancement grant funding application

**10. 2324-168 DATE TIME AND VENUE OF NEXT MEETING**

The next meeting will be on Tuesday 7<sup>th</sup> May 2024 at 7.00pm at the Priory Centre.

**11. 2324-169 ANNUAL LAND RENT REVIEW**

The Clerk advised that the annual rent review for Stretton Bowls Club and Allotment Association was due and was based upon the RPI figures for February of 4.5%. Cllr Slater proposed freezing an increase which was seconded by Cllr Holmes with all in favour.

**12. 2324-170 END OF YEAR ACCOUNTS APPROVAL**

The Clerk circulated a copy of the Balance Sheet, Income & Expenditure, Bank Reconciliation and Supporting Statement Sheet of the Year End Accounts; and provided a verbal explanation of the documents.

Cllr K Winson proposed acceptance of the documents, seconded by Cllr M Goode with all present in favour. The Clerk and Chair to sign the appropriate sheets.

**13. 2324-171 RISK MANAGEMENT INFORMATION**

A copy of the risk management information had been circulated prior to the meeting. Councillors unanimously approved the risk management plan.

**14. RE-APPOINTMENT OF THE INTERNAL AUDITOR**

2324-172 The Clerk informed that Auditing Solutions Limited had been appointed as Internal Auditor for several years and had given excellent advice and audit information. Auditing Solutions Ltd were able to undertake this again which was unanimously approved by those present.

**15. ANALYSIS OF BUDGET SPEND**

2324-173 The Clerk circulated an explanation sheet of the main variances between budget and actual spend for the 2023/24 financial year. The Clerk highlighted the main areas:

**INCOME**

Interest	Interest rate increases have resulted in more interest received
Donation Received	Received the donation from Stretton Good Neighbours for bench on Bitham
Training Fees	Additional hirer has increased the amount received
Pitch Fees	Less than budgeted for due to weather conditions affecting
Personal Training	the use of the field at weekends. One team folded middle of season

**EXPENDITURE**

Pension	Increase in personal contributions
IT Costs	Equipment upgrade
Subscriptions	Additional Council publication subscribed to in 2023
Jinny Trail	Area has not required as much maintenance as budgeted for
Woodland	Over budgeted on maintenance
Projects	Community Interest - allocated spend on inclusive play equipment Installation not completed in 2023/24
Bitham	Additional mowing undertaken Painting - additional works to amount budgeted
Jubilee (Hillfield)	Additional mowing undertaken No reseeding undertaken Play equipment - not completed Over estimated cleaning of changing rooms Floodlight maintenance - arranged for 24/25
Open Spaces	Maintenance - wrongly coded £26 Over estimated contractor budget and wheelie bin empty
Green Spaces	Station Walk - works carried over to 24/25 Increased budget then less maintenance required

**16. PLANNING APPLICATIONS AND PLANNING MATTERS**

2324-174 *Cllr Bullock withdrew from the discussion of this item*

The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration. The Clerk confirmed that the application for change of use to Children's Home at 118 Church Road had been withdrawn and the application for the same at 81 Church Road had been refused.

**17. FINANCE**

2324-175 A copy of the payment schedule below was circulated at the meeting and payments were approved following a proposal by Cllr Pritchard and seconded by Cllr Holmes with all present in favour.

Payment Code	Transaction	Description	Payment
BAC120324	SDC Plumbing	Repairs to leak Priory	£192.00
BAC13/170324	As Time Goes By	Clock Methodist	£804.00
BAC140324	C Allen	Holiday Pay	£1,106.09
BAC150324	A Smith	Salary and reimbursements	£2,698.30
BAC160324	HMRC	PAYE / NI Conts	£1,086.25
DD	The Peoples Pension	Pension Conts	£420.00
DD	Right Fuel Card	Diesel	£4.80
BAC180324	G Holmes	Reimburse meal voucher	£120.00
BAC190324	Clear Insurance	Fleet Insurance (mower)	£380.35
DD	3	Mobile for Priory Centre	£35.88
DD	BT	Wifi Priory Centre	£173.39
BAC010424	Rainbow Waste	Wheelie bin and empty	£369.54
BAC020424	C Winson	General Maintenance	£2,153.75
BAC030424	G C McCulloch	Litterpicking	£224.00
BAC040424	Prince & Son	Changing Room cleaning	£66.00
BAC050424	Netwise	Website and domain	£624.00
BAC060424	PJC Tree Services	St Walk / Woodland	£1,000.00
BAC070424	Viking Direct	Stationery	£181.82
BAC080424	Glasdon	Bin Bags	£246.08
BAC090424	Campion Bros	Mowing / Aereating pitches	£1,236.00
BAC100424	Rialtas Business Solutions	Accounting/Booking/Asset Softw	£1,753.20
DD	BT	Tele and BB	£83.13
DD	EDF Energy	Electric Changing Rooms	£75.62
DD	EDF Energy	Electric Floodlights	£116.21
DD	Right Fuel Card	Diesel Card	£7.20

18. **ADDITIONAL CLLR ITEM**  
 2324-176 Cllr Goode informed that it will be the 80<sup>th</sup> anniversary of D Day on 6<sup>th</sup> June 2024. There will be national commemoration. Cllr Goode advised that there is a Commonwealth War Grave in the Churchyard of an airman who sadly died the 5<sup>th</sup> June. Cllrs discussed options for marking the occasion in the Parish and it was agreed that Cllr Goode contact St Mary's Church and liaise with the Chair prior to the next meeting.

SIGNATURE

DESIGNATION

DATE