# A logo of a tree  Description automatically generatedApplication Form

Please complete the following job application form to be considered for employment.

|  |
| --- |
| **Personal Information** |
| Full Name |   |
| Address |   |
| Phone Number |   |
| Email Address |   |
| Date of Birth |   |
| National Insurance Number |   |

|  |
| --- |
| **Employment Information** |
| Desired Job Title |   |
| Availability | Full-time / Part-time / Other |

|  |
| --- |
| **Education** |
| Highest Level of Education Completed |   |
| Name of Institution |   |
| Dates Attended |   |
| Degree or Certification Earned |   |

|  |
| --- |
| **Work Experience for Last 3 Jobs** |
| Name of Current Employer |   |
| Dates of Employment |   |
| Job Title |   |
| Job Duties and Responsibilities |   |
| Reason for Leaving |   |

|  |  |
| --- | --- |
| Name of Employer |   |
| Dates of Employment |   |
| Job Title |   |
| Job Duties and Responsibilities |   |
| Reason for Leaving |   |

|  |  |
| --- | --- |
| Name of Employer |   |
| Dates of Employment |   |
| Job Title |   |
| Job Duties and Responsibilities |   |
| Reason for Leaving |   |

|  |
| --- |
| **References** |
| Reference 1: Name, Job Title, and Contact Information |   |
| Reference 2: Name, Job Title, and Contact Information |   |
| Reference 3: Name, Job Title, and Contact Information |   |

|  |
| --- |
| **Skills and Qualifications** |
| Skills that would be relevant to the job applied for |   |
| Language Skills |   |
| Interpersonal Skills |   |

|  |
| --- |
| **Additional Information** |
| Additional Information |   |
| Have You Ever Been Convicted of a Crime? |   |

|  |
| --- |
| **Acknowledgment and Signature** |
| Applicant's Signature |   |
| Date |   |

**I certify that the information provided on this application is true and complete to the best of my knowledge. I understand that any false statements may disqualify me from employment, or result in termination if I am already employed.**

Please send completed forms to:

Stretton Parish Council

c/o 22 Field Rise

Burton on Trent

DE13 0NR

If you have any questions or concerns, please contact: Amanda Smith - clerk@stretton-pc.gov.uk - 01283537939