# A logo of a tree Description automatically generatedApplication Form

Please complete the following job application form to be considered for employment.

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| **Personal Information** | |
| Full Name |  |
| Address |  |
| Phone Number |  |
| Email Address |  |
| Date of Birth |  |
| National Insurance Number |  |

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| **Employment Information** | |
| Desired Job Title |  |
| Availability | Full-time / Part-time / Other |

|  |  |
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| **Education** | |
| Highest Level of Education Completed |  |
| Name of Institution |  |
| Dates Attended |  |
| Degree or Certification Earned |  |

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| **Work Experience for Last 3 Jobs** | |
| Name of Current Employer |  |
| Dates of Employment |  |
| Job Title |  |
| Job Duties and Responsibilities |  |
| Reason for Leaving |  |

|  |  |
| --- | --- |
| Name of Employer |  |
| Dates of Employment |  |
| Job Title |  |
| Job Duties and Responsibilities |  |
| Reason for Leaving |  |

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| --- | --- |
| Name of Employer |  |
| Dates of Employment |  |
| Job Title |  |
| Job Duties and Responsibilities |  |
| Reason for Leaving |  |

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| **References** | |
| Reference 1: Name, Job Title, and Contact Information |  |
| Reference 2: Name, Job Title, and Contact Information |  |
| Reference 3: Name, Job Title, and Contact Information |  |

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| **Skills and Qualifications** | |
| Skills that would be relevant to the job applied for |  |
| Language Skills |  |
| Interpersonal Skills |  |

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| **Additional Information** | |
| Additional Information |  |
| Have You Ever Been Convicted of a Crime? |  |

|  |  |
| --- | --- |
| **Acknowledgment and Signature** | |
| Applicant's Signature |  |
| Date |  |

**I certify that the information provided on this application is true and complete to the best of my knowledge. I understand that any false statements may disqualify me from employment, or result in termination if I am already employed.**

Please send completed forms to:

Stretton Parish Council

c/o 22 Field Rise

Burton on Trent

DE13 0NR

If you have any questions or concerns, please contact: Amanda Smith - clerk@stretton-pc.gov.uk - 01283537939