

**A MEETING OF STRETTON PARISH COUNCIL  
WAS HELD ON TUESDAY 7<sup>th</sup> FEBRUARY 2023 AT 7.00PM  
AT THE PRIORY CENTRE, STRETTON**

The following members of the Council were present:

Cllr J McKiernan	Chair
Cllr K Winson	Vice Chair
Cllr M Goode	
Cllr E Pritchard	
Cllr M Low	
Cllr G Lamb	
Cllr P Scanlan	
Cllr S Champion	

Also present was the clerk and a member of the public.

**1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS**

2223-128 The member of public attended to advise of the hazardous pavement along Hillfield Lane primarily in front of Hillfield House; and informed that this has been reported to SCC on several occasions but no repairs have been carried out. The member of the public also raised concern over the speeding traffic along this road which if someone was to trip on the pavement and fall into the road it could be disastrous. Cllrs advised that the poor state of the road had been reported to SCC and acknowledged that the pavement was not good. Cllr Lamb advised that he would contact SCC Cllr Peters regarding this.

The member of the public also informed on the water leak on Main Street and that she had been told by the water company that this had not been reported a couple of weeks after it had first been seen. It was noted that the work had now been completed and the road reopened that day.

Cllr Pritchard advised of the work being undertaken by SCC on the pavement along Athlestone Way, which appeared to be resurfacing / top dressing. The Clerk advised that information on this work had been requested from SCC and also if any further work of this nature was planned for Stretton – a response is awaited.

**2. APOLOGIES**

2223-129 Apologies were received and accepted from SCC Cllr Peters.

The Chair advised that Cllr Lawton and Cllr Williams had both given their resignations from the Parish Council. Their commitment and knowledge to the Council was recognised.

**3. DECLARATION OF INTERESTS**

2223-130 There were none to disclose with relation to agenda items.

**4. APPROVAL OF MINUTES OF THE MEETING TUESDAY 10<sup>th</sup> JANUARY 2023**

2223-131 The circulated minutes were approved as a true and accurate record following a proposal from Cllr Pritchard and seconded by Cllr Goode with all present in favour.

**5. ACTIONS UPDATE FROM PREVIOUS MEETING**

2223-132 A copy of the action update had been circulated prior to the meeting.

The Clerk also updated that an insurance claim had been made for the damaged speed awareness sign that had been damaged and was unrepairable. The Clerk agreed to ask SCC again to move the post which had not been placed in the correct position in the verge.

One of the CCTV cameras had not been working when the annual service was carried out but this is now working again.

The contractor that had agreed to do the painting of the street furniture in April has advised that he no longer wants the work. The Clerk is sourcing alternative contractors.

	REFERENCE	ACTION POINT	FOR WHOM	ACTION TAKEN
1	2223-035	William Shrewsbury Grave	Clerk / Cllr Pritchard	St Mary's Church contacted and given approval Contacted Archdeacon with efforts to find living relatives and next steps Archdeacon needs to know extent of work to be undertaken. Clerk obtaining quotations for work reqd Application to do work submitted.
2	2223-052	Hedgelaying – Jubilee Playing Field	Clerk	Order placed - Cllr Campion advised that the work has been completed to a high standard and that consideration should be made to undertaking the same work along Derby Road. It was also agreed to write to neighbouring properties regarding rubbish being tipped over the fences.
3	2223-107	Staffordshire Police	-	Attend the December meeting Clerk contacted to advise of disappointment – apologised for not attending and agreed to provide an update... Action Closed
4	2223-113	Precept Budget	Clerk	Please see agenda item Precept agreed and submitted Action Closed
5	2223-114	New technology and document sharing	Clerk	Ongoing – see agenda item
6	2223-115	Replacement play equipment	Clerk	Meeting scheduled for January with Wicksteed – see agenda item
7		Replacement safety surfacing	Clerk	Order placed with works to commence 16 January Completed – Action Closed
8	2223-110	Remuneration Committee	Chair	Arrange a meeting – see agenda item

## 6. IT UPGRADE

2223-133

The Clerk had circulated a report on the proposed upgrade of IT equipment for councillors and associated file sharing / software.

Cllr Lamb queried the provision of equipment and the Clerk advised that it was for the purposes of GDPR and keeping information safe and secure. Cllr Lamb referred to practices of ESBC. The Clerk to look at and advise of the regulations and advice.

The proposal was discussed and it was agreed that a quotation for tablets be obtained and also an alternative to Dropbox.

**7. FLOODLIGHT MAINTENANCE QUOTATION**

2223-134 The Clerk advised that the floodlights had now been installed 12 months and a quotation for annual service had been obtained. It was agreed to arrange the service for the end of March.

**8. WICKSTEED PLAY EQUIPMENT QUOTATION**

2223-135 The Clerk circulated a report on options available to replace the two spring mobiles in the Bitham Lane play area which had been previously suggested. Cllrs discussed the options and the Clerk advised that costings would be available for the next meeting.

**9. CORRESPONDENCE RECEIVED**

2223-136 The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.	SPCA	A copy of the membership information had been circulated prior to the meeting. The Chair wished to discuss this under Item 14. / 2223-142
ii.	Boundary Commission	A copy of the consultation information and link had been forwarded prior to the meeting.
iii.	Stretton Eagles JFC	The Clerk advised that a request had been received from the group to hold a football tournament on Jubilee Playing Fields but that further information and a date had not yet been provided. The meeting agreed in principle to the event and that a meeting should be held to discuss carparking, litter, etc.
iv.	Mrs Walsh	A copy of the email received was circulated at the meeting. It was agreed to respond advising that the Parish Council were also concerned about the Precinct area, request further information about woodland fly tipping and informing of local groups.

**10. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLORS, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE.**

2223-137 ESBC Cllr Lamb informed:

- on the land at Beowulf Covert where the resident wishes to purchase a piece of open space land
- the Tutbury Road development planning status – a decision had been deferred due to questions about road safety on the Harehedge Lane/Rolleston Road / Bitham Lane junction.
- advised of the Highways Agency / SCC Highways consideration of closing Harehedge Lane to through traffic at school drop off and pick up times

**11. DATE TIME AND VENUE OF NEXT MEETING**

2223-138 The next meeting is scheduled for Tuesday 7<sup>th</sup> March 2023 at 7.00pm at the Priory Centre.

The Clerk enquired if the April meeting date could be changed to ensure that year end accounts could be made available. It was agreed to change this to the 11<sup>th</sup> April 2023.

**12. PLANNING APPLICATIONS AND PLANNING MATTERS**

2223-139 The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration and there were no representations to be made.

A copy of an email from Mr Smith of Norman Terrace had been circulated prior to the meeting. It was agreed to contact the Highways Agency to ascertain who had placed the rubble on the Monks Bridge site.

**13. FINANCE**

2223-140 A copy of the payment schedule below was circulated at the meeting and payments were approved following a proposal by Cllr Campion and seconded by Cllr Pritchard with all present in favour.

	Transaction	Description	Payment
BAC070123	Campion Bros	Garage Land Ret	£500.00
BAC080123	C Allen	Salary	£1,120.25
BAC090123	A J Smith	Salary and reimbur	£2,416.33
BAC100123	HMRC	PAYE / NI Conts	£1,051.00
DD	The Peoples Pension	Pension Conts	£478.24
DD	Eon Next	Electricity - Floodlights	£96.84
BAC010223	Rainbow Waste	Wheelie bin and empty	£292.72
BAC020223	PR Horticultural Svs	Mower and Deck Service	£716.89
BAC030223	G C McCulloch	Litterpicking	£270.00
BAC040223	Prince & Son	Cleaning Jubilee	£138.00
BAC050223	C Winson	General Maint	£2,034.00
BAC060223	Yee	Fire Extinguisher Service	£75.60
BAC070223	PJC Tree Svs	Jinny Trail	£1,350.00
BAC080223	Abacus Playgrounds	Bitham - surfacing replace	£5,764.61
BAC090223	Glasdon UK	Bin Bags	£265.92
BAV100223	D & CJ Redfearn	Jubilee - Hedgelaying and planting	£7,200.00
DD	Right Fuel Card	Fee	£2.40
DD	BT	Tele and BB	£67.12
DD	EDF Energy	Electric Changing Rooms	£77.35
DD	EDF Energy	Electric Floodlights	£23.53

2223-141 The Clerk had circulated a copy of the current budget and allocated areas prior to the meeting. There were no questions raised in relation to the budget.

*The Clerk was instructed to leave the meeting whilst the next item discussed.*

**14. RENUMERATION COMMITTEE**

2223-142 *The Chair has provided the following minutes of this item discussion.*

The remuneration committee made recommendations to the council.

1.Terms of Reference: these had been circulated previous to the meeting and following a vote were accepted unanimously. Proposed Cllr Campion Seconded Cllr Winson.

2.Priory Centre Manager: Following discussion and a vote it was unanimously agreed that Mrs C. Allen receive an interim award from April 2023, of an increase of 4.63%. Proposed Cllr Campion Seconded Cllr Winson

3.Membership of Staffordshire Parish Councils Association/National Association of Local Councils (SPCA/NALC): Following discussion it was agreed that the council would join SPCA/NALC as soon as possible, the membership fee for 2022/23 was £808.10, and obtain specialist advice from SPCA/NALC to review the remuneration of the Clerk at a cost of around £250, and that of the Centre Manager again at a cost of around £250. This will enable the council to evaluate both posts and ensure a fair and balanced system. This was agreed by a unanimous vote. Proposed Cllr Campion Seconded Cllr Winson

SIGNATURE

DESIGNATION

DATE