

**A MEETING OF STRETTON PARISH COUNCIL
WAS HELD ON TUESDAY 6th DECEMBER 2022 AT 7.00PM
AT THE PRIORY CENTRE, STRETTON**

The following members of the Council were present:

Cllr J McKiernan	Chair
Cllr K Winson	Vice Chair
Cllr M Goode	
Cllr E Pritchard	
Cllr P Scanlan	
Cllr S Champion	
Cllr M Low	

Also present was the clerk.

1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS

2223-099 There were no members of the public present at the meeting wishing to make representation.

2. APOLOGIES

2223-100 Apologies were received and accepted from Cllrs Williams, Tilley, Lamb and Lawton, ESBC Cllr Walker and SCC Cllr Peters.

3. DECLARATION OF INTERESTS

2223-101 There were none to disclose with relation to agenda items.

4. APPROVAL OF MINUTES OF THE MEETING TUESDAY 1st NOVEMBER 2022

2223-102 The circulated minutes were approved as a true and accurate record following a proposal from Cllr Winson and seconded by Cllr Pritchard with all present in favour.

5. ACTIONS UPDATE FROM PREVIOUS MEETING

2223-103 A copy of the action update had been circulated prior to the meeting.

	REFERENCE	ACTION POINT	FOR WHOM	ACTION TAKEN
1	2223-043/ 028 /012 2122-131 /097	Parish Councillor Vacancies	Clerk/Council	Advertised on website, noticeboards and Facebook Please see agenda item
2	2223-035	William Shrewsbury Grave	Clerk / Cllr Pritchard	St Mary's Church contacted and given approval Contacted Archdeacon with efforts to find living relatives and next steps Archdeacon needs to know extent of work to be undertaken. Please see agenda item
3	2223-052	Hedgelaying – Jubilee Playing Field	Clerk	Order placed – awaiting confirmation
4	2223-079	Priory Centre	Clerk	Organise for structural survey of building. Undertaken 26.10.22 Please see agenda item
5		Staffordshire Police	-	Attend the December meeting Please see agenda item

2223-104 PARISH COUNCILLOR VACANCY

Mrs Low had expressed an interest in joining the Parish Council and her personal statement had been circulated at the previous meeting. Mrs Low informed of her reasons for wishing to join the Council.

Mrs Low was asked to leave the room during the consideration and voting.

Councillors were asked to vote on Mrs Low being co-opted onto the Council – all present apart from Cllr Campion voted in favour.

Mrs Low returned to the meeting and was welcomed onto the Council.

2223-105 WILLIAM SHREWSBURY GRAVES REFURBISHMENT

The Clerk advised that a quotation had been obtained from a grave renovation specialist to restore and clean both graves at a cost of £1900.00 plus VAT. The Archdeacon had informed that an application for a faculty needed to be obtained for the work which would cost £268 plus VAT.

The Council unanimously voted in favour of proceeding with the application and work if permitted.

2223-106 PIORY CENTRE BUILDING CONDITION SURVEY

A copy of the condition survey report had been circulated prior to the meeting. The Chair enquired who owned the building and the Clerk informed that the Priory Centre was a charity registered with the Charity Commission and the Parish Council were Trustees of the Charity who in turn discharged the running and maintenance of the Centre to the Priory Centre Management Committee. There was some discussion and confusion about areas of responsibility for maintenance and it was agreed that this should be discussed at the Priory Centre Management Committee meeting.

Cllr Winson informed that the guttering work highlighted was to be undertaken this week along with the roof repairs.

6. CORRESPONDENCE RECEIVED

2223-107 The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.	Stretton Eagles	The Clerk informed of the email from Stretton Eagles asking if the Parish Council would be interested in sponsoring of team shirts. Following discussion it was unanimously agreed to advise that this is not something that the Council would be interested in doing as it would open the door to lots of similar requests from local clubs and societies.
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7. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLORS, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE.

2223-107 There were no ESBC or SCC Councillors present at the meeting.

It was noted that PCSO Mighty had not turned up to the meeting despite previously advising of his attendance to address the anti social behaviour during the summer months.

Councillors expressed their disappointment that none of the invited representatives had attended which for some was a regular thing.

8. DATE TIME AND VENUE OF NEXT MEETING

2223-108 The next meeting is scheduled for Tuesday 10th January 2023 at 7.00pm at the Priory Centre.

9. PLANNING APPLICATIONS AND PLANNING MATTERS

2223-109 The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration.

Cllrs considered the application for a Certificate of Lawfulness at 4 Norman Terrace and the information that had been circulated from Mr Smith prior to the meeting. Cllrs discussed the unauthorised tipping and blocking off of the Monks Bridge plus the unregulated activity. It was unanimously agreed to object to the granting of the certificate.

10. REMUNERATION COMMITTEE

2223-110 The Chair suggested the formation of a Remuneration Committee to have a more formal approach to the review procedure for employee salaries and conditions. The Chair informed that he had approached other Parish Councils for advice and had been signposted to joining Staffordshire Parish Councils Association and the National Association of Local Councils. Cllr Pritchard enquired what help these associations could provide and at what cost. The Chair informed that they could provide advice on employment issues and training for Parish Councillors along with community engagement work.

The Clerk expressed her disappointment that her advice was not sufficient and informed that her terms and conditions of employment were taken from the NALC model and asked why this was a problem.

Cllrs Pritchard, Tilley and Campion had asked to be on the committee with the Chair and it was agreed that they would meet in January.

10. FINANCE

2223-111 A copy of the payment schedule below was circulated at the meeting and payments were approved following a proposal by Cllr Campion and seconded by Cllr Winson with all present in favour.

	Transaction	Description	Payment
DD	Right Fuel Card	Diesel	£52.15
DD	EDF Energy	Floodlight Elect	£30.90
BAC131122	C Winson	Materials	£261.91
BAC141122	C Allen	Salary	£1,120.25
BAC151122	A J Smith	Salary and reimbur	£2,729.37
BAC161122	HMRC	PAYE / NI Conts	£1,442.69
DD	The Peoples Pension	Pension Conts	£478.24
BAC011222	Rainbow Waste	Wheelie bin and empty	£587.94
BAC021222	J Hutson	Bus Shelter Window Clean	£150.00
BAC031222	Glasdon	Bins and Bags	£1,825.53
BAC041222	G C McCulloch	Litterpicking and maint	£904.00
BAC051222	JTM Building Consultancy	Priory Centre Condition Survey	£1,680.00
BAC061222	Harlow Bros	Materials for Horses stands	£54.03
BAC071222	Eon	Station Walk Lighting	£265.69
BAC081222	Prince & Son	Cleaning Jubilee	£480.00
BAC091222	Plantscape	Station Walk trees	£1,974.00
BAC101222	SLCC	Annual Membership	£279.00
BAC111222	C Winson	General Maint	£2,205.00
BAC121222	Campion Bros	Mowing	£312.00
DD	BT	Tele and BB	£67.12
DD	EDF Energy	Electric Changing Rooms	£15.68
DD	EDF Energy	Electric Floodlights	£35.99

2223-112 The Clerk circulated a copy of the current budget and allocated areas. There were no questions raised in relation to the budget.

2223-113 **PRECEPT / BUDGET 2023/24**

The Clerk informed that the tax base and local tax support grant information had not been received from ESBC and therefore it had not been possible to finalise a budget for approval.

The Clerk enquired if new technology and document sharing software should be costed and included in the budget. It was unanimously agreed that this should be done as many of the tablets were now failing and some councillors were unable to access dropbox effectively.

Cllr Scanlan enquired if it would be possible to look at replacing the two spring animals on Bitham Lane Community Park and it was agreed to look at the options available.

2223-114 **COUNCILLOR BUSINESS**

Cllr Pritchard advised that the exhibition that took place with the Carousel horses in November had been a great success and thanked Cllr Winson for her help. The event had raised £800 on the day. Cllr Pritchard has been asked to attend an open day at Claymills Pumping Station with the information.

Councillors presented the Clerk with a Citation and gift in recognition of her 25 years service on the Parish Council.

SIGNATURE

DESIGNATION

DATE