

**THE ANNUAL MEETING OF STRETTON PARISH COUNCIL
WAS HELD ON TUESDAY 10th MAY 2022 AT 7.00PM
AT THE PRIORY CENTRE, STRETTON**

The following members of the Council were present:

Cllr J McKiernan	Chair
Cllr K Winson	Vice Chair
Cllr S Tilley	
Cllr P Scanlan	
Cllr M Goode	
Cllr T Williams	
Cllr E Pritchard	
Cllr S Champion	

Also present was the clerk and a member of the public.

1. ELECTION OF CHAIR AND VICE CHAIR

2223-001 The Clerk asked for nominations and seconders for the position of Chair.

Cllr J McKiernan received a nomination from Cllr Goode and seconded by Cllr Winson. Cllr P Scanlan received a nomination from Cllr Tilley and seconded by Cllr Champion. A vote was taken with Cllr Williams voting for Cllr McKiernan and Cllr Pritchard abstaining from the vote.

Cllr J McKiernan was elected to the position of Chair and signed the Declaration of Office.

Cllr K Winson received a nomination for Parish Council Vice Chair from Cllr Goode and seconded by Cllr McKiernan. There were no other nominations made. Cllr K Winson was unanimously elected to the position of Vice Chair.

2. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS

2223-002 There were no questions raised by the member of the public present at the meeting.

3. APOLOGIES

2223-003 Apologies were received and accepted from Cllrs Lamb and Hodson-Walker, SCC Cllr Peters, ESBC Cllr Walker and ESBC Cllr Gould (via email at the time of the meeting)

4. DECLARATION OF INTERESTS

2223-004 There were none to disclose with regard to agenda items. Cllrs were asked to review and sign annual declarations.

5. APPROVAL OF MINUTES OF THE MEETING TUESDAY 5th APRIL 2022

2223-005 The circulated minutes were approved as a true and accurate record following a proposal from Cllr Champion and seconded by Cllr Winson with all present in favour.

6. ACTIONS UPDATE FROM PREVIOUS MEETING

2223-006 A copy of the action update had been circulated prior to the meeting.

	REFERENCE	ACTION POINT	FOR WHOM	ACTION TAKEN
1	2122-030 2122-053	Trent Meadows / CCG / Scrutiny Committees at ESBC/SCC	Clerk	
2	2122-132 / 115 /091	Queen's Jubilee Commemoration	Council	Further discussion / ideas See agenda item
3	2122-131 /097	Parish Councillor Vacancy	Clerk/Council	Advertised on website, noticeboards and Facebook

4	2122-133 /116	Climate Change	Clerk	Meeting held - see agenda item
5	2122-144/124	Memorial Road Signs	Clerk	Quotation and artwork obtained Signs now in place. Item Closed Cllr Scanlan advised of a gentleman wishing to place non-ceremonial wreaths alongside the signage in November.
6	2122-143	Rialtas Cloud Software	Clerk	Order placed and integration undertaken for both bookings and financial Item Closed

7. ELECTION OF MEMBERS FOR THE OPEN SPACE COMMITTEE AND TRUSTEE REPRESENTATIVES FOR THE PRIORY CENTRE MANAGEMENT COMMITTEE

2223-007

The members of the Open Space Committee are : Cllrs Tilley, Winson, McKiernan, Williams and Scanlan. Cllr Campion did not wish to continue on this committee.

The Trustee Representatives on the Priory Centre Management Committee are: Cllrs Winson, McKiernan, Campion, Hodson-Walker and Scanlan. Cllr Scanlan joined the committee and Cllr Tilley left.

8. ACCEPTANCE OF STANDING ORDERS AND FINANCIAL REGULATIONS

2223-008

A copy of the Standing Orders and Financial Regulations had been circulated prior to the meeting and the Clerk advised that no changes had been made to either document.

Cllrs present unanimously accepted the Standing Orders and Financial Regulations.

9. INTERNAL AUDIT REPORT

2223-009

A copy of the Internal Audit Report had been circulated prior to the meeting. The report was again complementary of the Council and its practices, and did not contain any areas of concern or actions to be taken

Cllrs present unanimously accepted the report.

10. OPEN SPACES COMMITTEE MEETING MINUTES

2223-010

A copy of the minutes from the meeting held on 12th April 2022 had been circulated prior to the meeting. Cllr Tilley gave an overview of the meeting including-

- Trail additional spare pitch at Jubilee Playing Field over the winter months
- Hedgelaying - Cllr Campion advised that this could possibly be undertaken in January 2023 and would advise of the potential cost
- The branch on the tree being used as a swing has been removed. Cllr Scanlan advised that the straps had reappeared on the Rolleston side
- Ferns discussed for the bank and also middle area of the Jinny Trail
- Sonia's Orchard - the Clerk advised she had contact details for the person looking at the orchard in Rolleston
- Woodland - damage to one of the nut trees - this to be monitored

Cllr Tilley commented that the Council had agreed not to spray weeds and circulated an alternative weed wiper. Cllr Tilley proposed purchasing the wiper and solution, seconded by Cllr Williams with Cllrs Goode, Campion, McKiernan and Pritchard in favour. Cllrs Winson and Scanlan against.

11. PARISH COUNCIL INSURANCE PREMIUM

2223-011

The Clerk advised that the annual insurance premium was due for renewal on 1st June 2022 and confirmed that the cover was more than adequate and in line with previous years. The cost of the premium £2060.34 from BHIB Councils Insurance. Cllr Campion proposed acceptance of the renewal, seconded by Cllr Williams with all present in favour.

12. PARISH COUNCILLOR VACANCY

2223-012 The Clerk informed that again there had not been any interest shown in filling the vacancy. It was suggested that the school be asked to advertise the vacancy to parents and also to see if the Burton Mail would put a piece in the paper.

13. QUEENS JUBILEE COMMEMORATION

2223-013 Cllr Goode advised of the arrangements for the unveiling ceremony of the Platinum Jubilee Plaque on the Millennium Garden at 2.30pm on Friday 3rd June 2022.. William Shrewsbury Primary School are to make some bunting that will be hung around the area. A sketch of the mounting for the plaque was circulated and it was acknowledged that the stone would be placed in its position for the ceremony but would then need to be removed to be properly mounted and installed.

The meeting was advised that St Mary's Church are holding a Jubilee Picnic on the Church Hall Field on Saturday 4th June during the afternoon.

14. PARISH COUNCIL FORUM - CLIMATE CHANGE

2223-014 A copy of the ESBC Climate Change Consultation information had been circulated prior to the meeting which was discussed, and the contents of the document noted.

Cllr Pritchard and the Chair advised of the meeting held with Mr Jeffcote of ESBC which had been very positive, and Mr Jeffcote had been impressed with the work that the Parish Council had undertaken to date.

15. CORRESPONDENCE RECEIVED

2223-015 The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.	Stretton Bowls Club	The Clerk advised that this year is the centenary year for the Bowls Club and they are planning to hold a Family Fun Day on Sunday 10 July. The Club were asking if any Cllrs would like to be involved and if the Chairman would be prepared to open the event. Cllrs Champion and Scanlan expressed an interest in being involved and the Chair agreed to attend the event.
ii.	Mr P Gould	The Clerk read out the email from Mr Gould asking for the Council to consider having access steps from the Knights Keep development onto the Jinny Trail. Councillors were reminded of the decision made at the time of the planning application and of the conditions placed on the Developers regarding an access. Cllrs unanimously agreed that these reasons were still relevant and that another access point onto the trail was not needed.
iii.	Transforming the Trent Valley	A copy of the Washlands Biodiversity Event information had been circulated prior to the meeting.

16. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLORS, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE.

2223-016 The Clerk read out an email from SCC Cllr Peters advising :

- Received an application for grant funding the Jubilee Picnic from St Mary's Church
- Double yellow lines remain outstanding at Claymills and Athlestone Way

- In contact with Highways Team regarding outstanding work on St Mary's Drive and prioritisation of pot holes
- Visited Fountains High School to discuss parking and Bitham Lane congestion

Cllr Champion commented that SCC Cllr Peters had previously mentioned that Derby Road from Pirelli island to Claymills would be resurfaced. The potholes near to Costa Coffee were discussed.

The Clerk advised that ESBC Cllr Lamb had reported a complaint from a parishioner regarding football parking problems at Kingsmead. Cllr Williams informed that the no football parking sign for Kingsmead had disappeared and it was agreed that this be reported to the football club.

17. DATE TIME AND VENUE OF NEXT MEETING

2223-017 The next meeting was scheduled for Tuesday 7th June 2022 at 7.00pm at the Priory Centre.

18. PLANNING APPLICATIONS AND PLANNING MATTERS

2223-018 The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration and updated on the current status.

Cllrs discussed application P/2022/00023 - Erection of palisade fencing and gates on land adjacent to 15 Beech Lane. The Clerk read out the email from ESBC Cllr Walker regarding a complaint from the applicant about signs that had been posted regarding the application. The Clerk confirmed that an objection had been made, following the comments emailed from Cllrs outside of the meeting.

19. FINANCE

2223-019 A copy of the payment schedule below was circulated at the meeting and payments were approved following a proposal by Cllr S Champion and seconded by Cllr T Winson with all present in favour.

Payment Code	Transaction	Description	Payment
BAC090422	Harlow Bros Ltd	Maint Materials	£25.20
DD	Right Fuel Card	Diesel for maint machinery	£62.33
BAC100422	C Allen	Salary	£1,087.70
BAC110422	A J Smith	Salary and reimbursements	£3,027.97
BAC120422	HMRC	PAYE / NI Conts	£1,111.49
BAC130422	Jacksons Fencing	Fencing materials for Jinny pond	£868.18
DD	The Peoples Pension	Pension Conts	£478.24
DD	Right Fuel Card	Diesel for maint machinery	£101.80
BAC010522	Boston Seeds	Wildflower Seed	£116.99
BAC020522	Rainbow Waste	Wheelie Bins and empty	£648.68
BAC030522	G C McCulloch	Litterpicking	£634.00
BAC040522	PR Horticultural	Repair electrical fault mower	£54.00
BAC050522	Wicksteed Leisure	Replacement parts Longboard	£68.28
BAC060522	Auditing Solutions Ltd	Internal Audit	£552.00
BAC070522	Prince & Son	Cleaning Svcs	£684.60
BAC080522	C Winson	General Maintenance	£2,160.00
BAC090522	Hardy Signs	Supply and Install Mem Signs	£489.60
BAC100522	PJC Tree Svcs	Tree work	£1,410.00
BAC110522	Rialtas Business Solutions	Cloud Subs - Bookings/Alpha	£897.92
BAC120522	Parish Online	Mapping software and data	£180.00
DD	BT	Tele and BB	£94.48
DD	EDF	Elect Changing Rooms	£113.31
BAC130522	Champion Bros	Mowing - April	£1,248.00
BAC140522	BHIB	Insurance Premium	£2,060.34

2223-020 The Clerk circulated a copy of the current years budget and allocated areas. There were no questions raised in relation to the budget.

20. The Clerk asked if the Council would be willing to discuss an emailed request from the
2223-021 Stretton Gala committee for funding. Due to the event taking place in May it was agreed as a gesture of goodwill to discuss the request. Cllr Campion asked that the field be litterpicked following the event by the organisers which the Clerk agreed to request. Following discussion it was proposed by Cllr Tilley to make a donation of £500 towards the event, seconded by Cllr Campion. Cllrs Winson, Williams, Goode, Pritchard were in favour and Cllr Scanlan against.

21. **ANY OTHER BUSINESS**
2223-022 Cllr Goode advised that the Coop store in the Precinct is closing at the end of June, due to not wishing to renew its lease on the building and wondered about relocation of the defibrillator that is located on the side of the building. It was agreed that contact be made to see if it would be possible to relocate at the Chemist.

SIGNATURE

DESIGNATION

DATE