

**A MEETING OF STRETTON PARISH COUNCIL  
WAS HELD ON TUESDAY 2<sup>nd</sup> MARCH 2021 AT 7.00PM  
REMOTELY VIA ZOOM MEETINGS**

The following members of the Council were present:

Cllr J McKiernan	Chair
Cllr K Winson	Vice Chair
Cllr S Tilley	
Cllr M Goode	
Cllr S Champion	
Cllr E Pritchard	
Cllr G Lamb	
Cllr C Hodson-Walker	

Also present were the clerk and SCC Cllr Peters and ESBC Cllr Gould. A member of the public also attended as an observer.

**1. APOLOGIES**

2021-092 Apologies were received and accepted from Cllrs Davies, Scanlan and Williams and also SCC Cllr Clarke.

**2. DECLARATION OF INTERESTS**

2021-093 There were no declarations made in regard to any of the agenda items.

**3. APPROVAL OF MINUTES OF THE MEETING TUESDAY 2<sup>nd</sup> FEBRUARY 2021**

2021-094 The circulated minutes were approved as a true and accurate record following a proposal from Cllr S Tilley and seconded by Cllr S Champion with all present in favour.

**4. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLOR, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE**

2021-095

SCC Cllr Peters :

- SCC are committed to making Health & Wellbeing a priority and are actively encouraging safe cycling and walking as part of post pandemic work
- Acknowledge that litter has increased and will be developing an initiative to address this locally with volunteer litterpicks one course of action
- Had a meeting with the Head of The de Ferrers Academy to discuss climate change and was encouraged by the plans that the school has for educating all via the students.

Cllr Champion advised that he would be willing to assist with any litterpicks organised.

Cllr Champion informed of the single use items at Rumenco and SCC Cllr Peters advised that he had a plan to talk with business regarding single use items and also disposal.

Cllr Pritchard commented that it was pleasing that all Staffordshire Councils had collaborated to give free one year membership to the Federation of Small Businesses to Staffordshire micro businesses (employ between 1 – 4 people). It was agreed to put the information on Facebook.

ESBC Cllr Gould advised that of the recent ESBC meetings and that a meeting was due to be held to discuss Councillor Community Funding for the next financial year which can be used in the local community.

ESBC Cllr Lamb informed on ESBC sports development and supporting use of footpaths adjacent to the canal.

ESBC Cllr Lamb advised that he had investigated the ownership of the canal path from the Parish Council land to James Brindley Way and that the land on both sides of the path was with the owner of the business units. The land owner to be contacted.

ESBC Cllr Lamb commented on the Vaccination Centre that has been set up at Pirelli Stadium and it was agreed that a letter of thanks be sent to Mr Hancock (BACT) and Mr Robinson.

**5. BITHAM LANE COMMUNITY PARK PLAY EQUIPMENT QUOTATIONS**

2021-096 A copy of the updated quotation analysis had been circulated prior to the meeting.

The Chair commented that he favoured the Upsilon Trail and Galatica unit from those quoted. Cllr Pritchard expressed concern to the longevity and maintenance of the wooden trail due to the high use of the equipment in the Park. Cllr Tilley commented that the survey undertaken had overwhelmingly shown that the trail equipment was favoured and he preferred the Upsilon with the steel feet. Cllr Lamb agreed with Cllr Tilley and enquired where on the field this would be sited. The Chair replied that the initial area considered was near to the zip line but a site survey would be needed.

Cllr Champion proposed that the Wicksteed Upsilon Trail with steel feet should be installed, seconded by Cllr Winson with Cllrs Tilley, Lamb and Goode in favour.

Cllrs Pritchard, Hodson-Walker and McKiernan all preferred the Galactica unit and it was agreed to consider this again in the future as a possible Phase 3 for Bitham or at Jubilee Playing Fields.

**6. JINNY TRAIL DRAINAGE PROJECT**

2021-097 The Clerk updated that 9 Councillors had responded to the tender information circulated and giving confirmation to proceed to tender; with 2 Councillors not responding. The tender process has now commenced, and it is hoped that this can be discussed at the April meeting.

**7. UPDATE FROM OPEN SPACES MEETING**

2021-098 Cllr Tilley advised of the discussions at the meeting held prior to this meeting. A copy of the amalgamated maintenance schedules to be circulated to all Councillors, some plants are to be ordered for the woodland, wildflower seed has already been ordered. Cllr Tilley also advised of the suggestion for having 4 Christmas trees with solar lights – end of Church Road, Priory Centre, Millennium Garden and Station Walk.

**8. CLLR K WINSON - PRIORY CENTRE USAGE REQUEST**

2021-099 Cllr Winson explained that Allied Pharmacies had contacted Mrs Allen regarding use of the Priory Centre as a vaccination hub – they would require sole use of the main room for 3-4 days per week for 6 months, a secure storage area for equipment and a fridge plus use of the carpark. It was noted that the NHS have to give final approval of any building to be used in this way.

Cllr Winson advised that the main room was already booked for 3 days in May for the local elections and that existing hirers were already contacting about returning once restrictions are lifted. Cllr Winson also advised that access could be an issue as fire doors can not be used as access doors and about possible implications on insurance cover.

Cllr Winson asked for consideration as to whether the Centre should be used as a vaccination centre or be kept the loyal hirers. It was felt that it would probably be unlikely that the NHS would approve the Centre for such use due to access and furniture being unsuitable. It was also recognised that those that have had vaccinations at Pirelli Stadium had been asked to wait for 15 mins after the jab in their vehicles, this would cause many problems at the Centre.

Cllr Tilley commented that he acknowledged that parking could pose problems, but the request should be further explored with existing hirers being accommodated in other rooms

Cllr Champion proposed that the request be declined due to the Centre being deemed unsuitable, this was seconded by Cllr Winson with Cllrs Lamb, Goode, Pritchard, McKiernan, and Hodson-Walker in favour. Cllr Tilley was against the proposal.

**9. PLANTSCAPE - HANGING BASKETS**

2021-100 The Clerk enquired if the Council would like to have the hanging baskets at the Priory Centre again this summer and that the cost would remain the same as 2020 - £299.80.  
Cllr Hodson-Walker enquired if the provision in 2020 had been all that was expected and Cllr Winson responded that the displays were brilliant and the baskets had been tended to on a weekly basis.  
Councillors present unanimously agreed to proceed with 4 baskets again this year.

ESBC Cllr Gould left the meeting.

**10. PLANNING APPLICATIONS AND PLANNING MATTERS**

2021-101 Cllr Lamb did not take part in any discussions on this item due to his role with ESBC.

The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration and updated on the current status.

Discussion took place with regard to P/2021/00166 - change of use of land adjacent to 15 Beech Lane, details of which had been circulated prior to the meeting along with an email from a resident of Beech Lane. Councillors concluded that this application should be objected to as it was not felt to be a suitable use of the land in a residential road, the proposal for the fencing and gate was not in keeping with the rest of the properties and highway/pedestrian safety implications.

**11. EXPENDITURE ANALYSIS**

2021-102 Copies of the payment schedules below were circulated prior to the meeting. All payments had been authorised by 2 Councillors each month as per the HCID Policy which is still in place for the Parish Council.

There were no comments made with regard to the schedules. Cllr K Winson proposed formal endorsement, seconded by Cllr Hodson-Walker with all Councillors in favour.

Payment Code	Transaction	Description	Payment
DD	The Peoples Pension	Pension Contributions	£362.24
BAC010920	C Winson	Ground Maintenance	£2,073.50
DD	BT	Broadband and Telephone	£82.53
DD	Npower	Changing Room Electric	£67.26
DD	BT	Priory Centre BB/Tele	£152.33
BAC020920	Campion Bros Ltd	Mowing and Diesel	£628.87
BAC030920	Rainbow Waste	Wheelie Bins and Empty	£149.69
BAC040920	J Hutson Cleaning Svcs	Bus Shelter cleaning	£150.00
BAC050920	Gilvar Lining Ltd	Lining works on Jubilee carpark	£474.00
BAC060920	G C McCulloch	Litterpicking and maintenance	£680.00
BAC070920	Hardy Signs	Street name signs	£1,259.28
BAC080920	Staffs Playing Fields Association	Membership	£20.00
BAC090920	NALC	Training event - Planning	£51.71
BAC100920	TAC Engineering	Goalpost brackets	£1,008.00
DD	Npower	Floodlight electric	£52.69
BAC110920	C Allen	Salary	£1,151.88
BAC120920	A J Smith	Salary / Reimbursements	£2,386.50

BAC130920	HMRC	PAYE/ NI Contributions	£1,217.25
DD	The Peoples Pension	Pension Contributions	£362.24
BAC140920	Rialtus	Annual support and maint licence	£148.80
BAC011020	Campion Bros Ltd	Mowing and Diesel	£1,243.31
BAC021020	C Winson	Ground Maintenance	£2,339.74
BAC031020	G C McCulloch	Litterpicking and maintenance	£709.00
DD	BT	Telephone / BB	£79.70
BAC041020	Harlow Bros	Maintenance Materials	£41.92
BAC051020	PR Horticultural	New guard for mower	£89.86
BAC061020	Rainbow Waste	Wheelie Bins and Empty	£342.49
BAC071020	PJC Tree Services	Emergency work on Woodland	£730.00
BAC081020	Eon	Station Walk Lighting	£232.43
BAC091020	GRM Development Solutions	Feasibility Design Jinny	£1,080.00
BAC101020	Rialtus	Annual support and maint licence	£355.20
BAC111020	C Allen	Salary	£1,144.38
BAC121020	A J Smith	Salary / Reimbursements	£2,132.79
BAC131020	HMRC	PAYE/ NI Contributions	£1,050.94
DD	The Peoples Pension	Pension Contributions	£362.24
BAC011120	C Winson	Ground Maintenance	£2,283.75
BAC021120	G C McCulloch	Litterpicking and maintenance	£674.00
BAC031120	A J Smith	Reimburse dropbox business agrmt	£438.00
DD	BT	Telephone / BB	£79.20
BAC041120	RB Landscaping	Line marking Aug - Oct	£385.00
BAC051120	PR Horticultural	2 guard rings	£34.22
BAC061120	Rainbow Waste	Wheelie Bins and Empty	£348.34
BAC071120	J Hutson	Bus shelter window cleaning	£150.00
BAC081120	IPaD Ltd	Jinny drainage	£600.00
BAC091120	Campion Bros	Mowing and diesel	£328.87
BAC101120	St Marys Church	Floodlighting contribution	£750.00
BAC111120	C Allen	Salary	£1,144.58
BAC121120	A J Smith	Salary / Reimbursements	£2,157.98
BAC131120	HMRC	PAYE/ NI Contributions	£1,050.54
DD	The Peoples Pension	Pension Contributions	£362.24
BAC011220	C Winson	Ground Maintenance	£2,004.32
BAC021220	G C McCulloch	Litterpicking and maintenance	£270.00
DD	BT	Telephone / BB	£79.20
DD	Npower	Electric - Jubilee	£71.19
BAC031220	Mazars	External Audit Fees	£720.00
BAC041220	Rainbow Waste	Wheelie Bins and Empty	£326.63
BAC051220	IPD Ltd	Progress work on Jinny Drainage	£360.00
BAC061220	A Sheard	Hire of chipper woodland	£300.00
BAC071220	Viking	Stationery	£76.69
BAC081220	Netwise	Upgrade of website	£199.00

BAC091220	SLCC	Membership	£234.00
BAC101220	A J Smith	Salary / Reimbursements	£2,132.77
BAC111220	C Allen	Salary	£1,144.58
BAC121220	HMRC	PAYE/ NI Contributions	£1,050.74
BAC131220	Plantscape	Christmas - St Walk/P Centre	£2,012.40
DD	BT	Wifi etc Priory Centre	£134.82
DD	NPower	Electric - Floodlights	£156.84
DD	The Peoples Pension	Pension Contributions	£362.24
BAC010121	C Winson	Ground Maintenance	£1,711.00
BAC020121	G C McCulloch	Litterpicking and maintenance	£224.00
BAC030121	J Hutson	Bus Shelter window cleaning	£150.00
BAC040121	South Staffs Water	Water at Jubilee	£52.52
DD	BT	Telephone / BB	£79.20
BAC050121	Chris Seabridge & Assoc	Biodiversity Report	£2,514.00
BAC060121	Fosse Surveying Ltd	Topographical Survey Jinny	£714.00
BAC070121	Rainbow Waste	Wheelie Bins and Empty	£345.65
BAC080121	IPD Ltd	Progress work on Jinny Drainge	£300.00
BAC090121	A Sheard	Hire of chipper woodland	£150.00
BAC100121	Viking	Stationery	£279.86
BAC110121	Firs Farm Nursery	Cedar trees Woodland	£768.00
BAC120121	Campion Bros	Diesel Oil / Garage Rent	£523.10
BAC130121	Plantscape	Christmas - Millennium Garden	£354.00
BAC140121	A J Smith	Salary / Reimbursements	£2,052.15
BAC150121	C Allen	Salary	£1,144.38
BAC160121	HMRC	PAYE/ NI Contributions	£1,050.74
DD	The Peoples Pension	Pension Contributions	£362.24
BAC010221	C Winson	Ground Maintenance	£1,558.75
BAC020221	G C McCulloch	Litterpicking and maintenance	£224.00
DD	BT	Telephone / BB	£81.06
DD	Eon Next	Floodlight electricity	£80.35
DD	Eon Next	Changing Rooms electric	£83.53
BAC030221	J Hutson	Bus Shelter window cleaning	£150.00
BAC040221	Glasdon	Bin bags	£299.74
BAC050221	Netwise	Support / Maint website	£300.00
BAC060221	PR Horticultural	Service of mower	£554.28
BAC070221	Harlow Bros	Maint Materials	£35.93
BAC080221	Rainbow Waste	Wheelie Bins and Empty	£267.65
BAC090221	IPaD Ltd	Progress work on Jinny Drainge	£1,125.00
BAC100221	Viking	Stationery	£124.75
BAC110221	A J Smith	Salary / Reimbursements	£2,185.70
BAC120221	C Allen	Salary	£1,144.58
BAC130221	HMRC	PAYE/ NI Contributions	£1,050.74
BAC140221	Yee Group	Extinguishers / CCTV Jubilee	£485.60

BAC150221	Wicksteed Leisure	Parts	£46.20
BAC160221	Boston Seeds	Wildflower Seeds	£604.00
DD	The Peoples Pension	Pension Contributions	£362.24

**12. BUDGET UPDATE / FORECAST FOR YEAR END**

2021-103 A copy of the current budget to end of February 2021 including forecasted costs for the remainder of the financial year had been circulated prior to the meeting.

**13. ANY ADDITIONAL INFORMATION**

2021-104 The Chair suggested that a Community Picnic Event could be held at the Jubilee Playing Fields in July due to the Gala not being able to take place again this year. The Chair suggested that the Parish Council could sponsor the event and ask the Gala committee to help organise. Councillors liked the suggestion but were mindful of the litter and any possible disturbance.

**14. DATE TIME AND VENUE OF NEXT MEETING**

2021-105 The next meeting is scheduled for Tuesday 6<sup>th</sup> April 2021 via remote access at 7.00pm.

SIGNATURE

DESIGNATION

DATE