

**A MEETING OF STRETTON PARISH COUNCIL
WAS HELD ON TUESDAY 1st SEPTEMBER 2020 AT 7.00PM
REMOTELY VIA ZOOM MEETINGS**

The following members of the Council were present:

Cllr J McKiernan	Chair
Cllr K Winson	Vice Chair
Cllr S Tilley	
Cllr M Goode	
Cllr P Scanlan	
Cllr C Hodson-Walker	
Cllr S Champion	
Cllr G Lamb	

Also present were the clerk and SCC Cllr Peters and Clarke.

1. APOLOGIES

2021-027 Apologies were received and accepted from Cllrs Pritchard, Davies and Williams.

2. APPROVAL OF MINUTES OF THE MEETING TUESDAY 7th JULY 2020

2021-028 The previously circulated minutes were approved and signed as a true and accurate record following a proposal from Cllr K Winson and seconded by Cllr S Champion with all present in favour.

3. DECLARATION OF INTERESTS

2021-029 Cllr J McKiernan declared an interest in Item 3021-044 being an allotment holder.

4. UPDATE ON COVID 19 GUIDANCES / ADVICE NALC/SLCC

2021-030 The Clerk updated that the guidance/advice was that in person or face to face meetings should not be held and meetings should continue to held remotely.

5. CORRESPONDENCE RECEIVED

2021-031 The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors at the meeting.

i.	Lord Lieutenant of Staffordshire - <i>Thankyou</i>	The letter and card had been circulated prior to the meeting. It was agreed to circulate the card to those who had continued to work on behalf of the Parish Council.
ii.	Mr N Rowles - <i>Request</i>	A copy of the email request had been circulated prior to the meeting. It was unanimously agreed that memorial benches could not be approved but that having a tree or shrub planted with a memorial plaque could be approved. The Clerk to contact the family.
iii.	Elliot Machin - <i>Request</i>	A copy of the email request had been circulated prior to the meeting. It was acknowledged that there is not any Parish Council land that could accommodate this type of provision and it was suggested that Mr Machin contact the Borough and County Councillors. Cllr Lamb informed that the Findern track had cost £24,000 with the Parish Council contributing and also 106 development monies. Cllr Goode commented that there was a lack of provision for that age group. It was unanimously agreed that in principle the Parish Council support the idea but that there wasn't any Parish Council land available.
iv.	James Ede - <i>Parking Issues on Upton Drive</i>	A copy of the email had been circulated prior to the meeting and had been forwarded to SCC Cllr Clarke for response. SCC Cllr Clarke advised that he had met with Mr Ede and explained the procedure for highway adoption.
v.	ESBC - <i>Draft Statement of Community Involvement</i>	A copy of the email notice of consultation had been circulated prior to the meeting and Councillors should send representation to the Clerk for formal response.

vi.	James Circus – <i>Additional Information</i>	Additional information had been circulated prior to the meeting. Cllr Goode commented that the information was detailed and well thought out but Cllr Winson disagreed and expressed concern with regard to Covid still being around next year, traffic and carparking issues plus negative impact on the neighbours. Cllr Campion echoed Cllr Winson's concerns and also commented on the football use of the field in April. Cllr Tilley commented that the idea was excellent but did not feel that the Jubilee Playing Field was a practical location. Cllr Winson proposed rejection of the request, seconded by Cllr Campion with Cllrs Tilley, Goode, Lamb and Scanlan in favour. Cllrs McKiernan and Hodson-Walker were against.
vii.	Trent Meadows Medical Practice – <i>Response</i>	A copy of the response regarding closure of the Stretton surgery every afternoon had been circulated prior to the meeting. Cllrs expressed their disappointment with the response. ESBC Cllr Lamb informed that the CCG had been invited to attend a Scrutiny Meeting to advise of its attitude regarding this loss of service.

6. **REPORTS BY STAFFORDSHIRE COUNTY COUNCILLOR, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE**

2021-032

SCC Cllr Clarke advised again of his meeting with the resident of Upton Drive and also reported that he was in the process of issuing a statement to the Burton Mail regarding drain and gulley cleaning in the area, following an article by another County Councillor, the Clerk had provided a list of local areas in need of attention.

SCC Cllr Peters :

- echoed comments by SCC Cllr Clarke on the gully and drain cleaning
- Eton testing station information had been circulated
- Claymills resurfacing work being chased with Highways England
- Enquired if the Parish Council would support an area litterpick. The Chair commented that this would be on ESBC/SCC land as the Parish Council land is litterpicked upto 3 times per week.
- Advised of financial support with regard to trees/seats, application by end October
- Informed on the Covid survey being undertaken by SCC
- Speeding on Athlestone Way and Bitham Lane discussions to continue with Highways

Cllr Lamb enquired about the clearance of the path from the Woodland to Claymills. SCC Cllr Peters advised that he was chasing to get this done and the Clerk informed that the land belonged to Highways England.

Cllr Lamb advised that a combine harvester had mounted the pavement along Lancelot Drive and caused damage to the pavement and manholes; and asked SCC Cllr Peters the procedure when reporting this sort of damage on 111. SCC Cllr Peters advised that an inspector would be sent out and a response to the complainant would be made.

Cllr Lamb asked SCC Cllr Peters for clarification as to how many laptops had been distributed locally to pupils, as reported at the previous meeting. SCC Cllr Peters advised that he had been informed by SCC Cllr White that the number had been in excess of 90.

ESBC Cllr Lamb enquired if the interim Councillors for Eton Park would be invited to attend Parish Council meetings. The Chair advised that he had spoken to one of the Councillors who had expressed that they did not wish to attend.

ESBC Cllr Lamb advised that he had been contacted about the homeless people living in a tent on the canal path and informed that ESBC and HOPE were both aware.

7. UPDATE ON CURRENT PROJECTS**2021-033 Jinny Trail Drainage - Report**

A copy of the report from IPaD had been circulated prior to the meeting. This report made an assessment of the drainage and landslip and recommendations. Following discussion it was unanimously agreed to engage IPaD and GRM to design and cost the works needed and arrange a meeting once this is received.

It was unanimously agreed that the works need to be undertaken possibly as a whole project.

2021-034 Old Road Name Signage

The Clerk confirmed that SCC Highways had agreed the siting of signs on the Highway, the neighbour on Bitham Lane had been advised of the signage and an order for manufacture had been placed. Design and costs had been agreed at previous meetings.

2021-035 Speed Awareness Signs

The Clerk updated that a meeting had been arranged with SCC Highways to look at sites in September.

2021-036 Phase II Bitham Play Equipment

The Chair advised that a meeting of Councillors had taken place at Bitham to look at options. The Clerk informed that a meeting had been held with one supplier and another arranged for 8th September. Quotations and design to be available for the October meeting.

2021-037 Biodiversity Action Plan

The Clerk informed that the order for the work had been placed following the July meeting but there was not update available at this time.

2021-038 Christmas Display

The Clerk enquired if the solar trees were to be installed at the Priory Centre and Station Walk, as previous years. It was unanimously agreed that this should be ordered.

The Chair advised that the lights in the Yew tree in the Churchyard had been removed due to becoming hidden in the tree and that an alternative option was being explored for the Millennium Garden.

Cllr Lamb mentioned the Church had found the costs associated with sorting the trees to be excessive and were seeking assistance with funding.

8. COMMITTEE REPORTS AND RECOMMENDATIONS**2021-039 Priory Centre Management Committee**

Cllr Winson had circulated a written report on current measures and hirers prior to the meeting. The Chair expressed thanks to Cllr Winson and Mrs Allen for ensuring the Centre is Covid secure and is safe for use.

2021-040 Open Space Committee

There was nothing to report.

9. DATE TIME AND VENUE OF NEXT MEETING

2021-041 The next meeting will be on Tuesday 6th October 2020 via remote access.

10. PLANNING APPLICATIONS AND PLANNING MATTERS

2021-042 The Clerk had circulated a register of valid planning applications with status, prior to the meeting, for consideration and updated on the current status.

11. FINANCE

2021-043 A copy of the payments schedules that had been authorised for payment between April and August had been circulated prior to the meeting along with a copy of the budget to end of August 2020.

Cllr Tilley enquired why the water bill had been so high and the Clerk explained that there had been some problems with the toilets which had led to a couple of stop tap issues.

Cllr Tilley enquired about the works involved in the tree work invoices from PJC Tree Services. The Clerk advised that there had been many overhanging branches, dead trees and trees needing attention on the Jinny Trail and Woodland Walk. Cllr Tilley lost connection with the meeting and the Clerk contacted with detailed information after the meeting.

The payments had been authorised by two Councillors as per the HCID Policy currently in operation. Cllr C Hodson-Walker proposed formal approval of all the payments on the schedules, seconded by Cllr K Winson.

Payment Code	Transaction	Description	Payment
BAC010420	G C McCulloch	Litterpicking / Ground Maint	£545.00
BAC020420	Rainbow Waste	Wheelie Bins and Empty	£342.49
BAC030420	C Winson	Ground Maintenance	£2,234.21
DD	BT	Broadband and Telephone	£82.42
BAC040420	Broxap	Goalposts Bitham	£639.60
BAC050420	Viking	Stationery	£37.91
BAC060420	Home and Trade	Maint Materials	£44.76
BAC070420	Fibaform Products	Bin Store	£2,700.00
BAC080420	Campion Bros	Aeriate and mowing / Diesel	£1,057.53
BAC090420	Auditing Solutions	Internal Audit	£534.00
BAC100420	Star Foundation	Grant	£500.00
BAC110420	C Allen	Salary	£1,144.58
BAC120420	A J Smith	Salary / Reimbursements	£2,904.00
BAC130420	HMRC	PAYE/ NI Contributions	£1,017.15
DD	The Peoples Pension	Pension Contributions	£362.24

BAC010520	G C McCulloch	Litterpicking / Ground Maint	£634.00
BAC020520	NALC	Subscription	£17.00
BAC030520	C Winson	Ground Maintenance	£2,312.75
DD	BT	Broadband and Telephone	£61.44
BAC040520	BHIB	Insurance	£1,840.61
BAC050520	IPaD Ltd	Jinny Drainage Project	£840.00
BAC060520	Rainbow Waste	Wheelie Bins and Empty	£267.65
BAC070520	Green Cat	WW2 Books	£500.00
BAC080520	Campion Bros	Mowing and Diesel	£1,246.20
BAC090520	J Hutson	Bus shelter window cleaning	£150.00
BAC100520	Glasdon Ltd	Bin Bags	£197.10
BAC110520	C Allen	Salary	£1,144.58
BAC120520	A J Smith	Salary / Reimbursements	£2,032.05

BAC130520	HMRC	PAYE/ NI Contributions	£1,017.15
DD	The Peoples Pension	Pension Contributions	£362.24
BAC140520	PR Horticultural	Blades for mower	£75.00
BAC150520	GeoXphere Ltd	Parish Mapping Software	£180.00
BAC010620	G C McCulloch	Litterpicking / Ground Maint	£634.00
BAC020620	C Winson	Ground Maintenance	£2,664.51
BAC030620	Risk Magic	Risk software	£1,800.00
BAC040620	GRM Development Solutions	Jinny Landslip Survey	£360.00
BAC050620	IPaD Ltd	Additional survey works Jinny	£300.00
DD	BT	Broadband and Telephone	£65.50
DD	BT	Priory Centre Tele / BB	£240.61
DD	N Power	Changing Room Electric	£145.11
DD	N Power	Floodlight Electric	£63.07
BAC060620	Plantscape	Hanging Baskets Priory	£359.76
BAC070620	SDC Plumbing & Heating	Repairs to toilets - Jubilee	£216.00
BAC080620	Campion Bros	Mowing and Diesel	£651.97
BAC090620	Rainbow Waste	Wheelie Bins and Empty	£172.46
BAC100620	Viking	Stationery	£83.48
BAC110620	C Allen	Salary	£1,144.58
BAC120620	A J Smith	Salary / Reimbursements	£2,059.04
BAC130620	HMRC	PAYE/ NI Contributions	£1,017.15
DD	The Peoples Pension	Pension Contributions	£362.24
BAC010720	G C McCulloch	Litterpicking / Ground Maint	£720.00
BAC020720	C Winson	Ground Maintenance	£2,272.69
BAC030720	Campion Bros	Mowing and Diesel	£1,249.08
BAC040720	South Staffs Water	6 months charge - Jubilee	£1,038.65
DD	BT	Broadband and Telephone	£69.11
BAC050720	A Chem	Priory Centre Items	£116.34
BAC060720	Rainbow Waste	Wheelie Bins and Empty	£560.96
BAC070720	Wicksteed Leisure	Play equipment inspections	£144.00
BAC080720	Viking	Stationery	£35.70
BAC090720	Information Commissioner	GDPR Protection Regulation charge	£40.00
BAC100720	J Hutson	Bus shelter cleaning	£150.00
BAC110720	PJC Tree & Garden Services	Tree works - Woodland	£1,900.00
BAC120720	C Allen	Salary	£1,144.38
BAC140720	A J Smith	Salary / Reimbursements	£2,178.89
BAC150720	HMRC	PAYE/ NI Contributions	£1,017.55
DD	The Peoples Pension	Pension Contributions	£362.24
BAC010820	Support Staffordshire	Membership	£25.00
BAC020820	C Winson	Ground Maintenance	£2,357.50

DD	BT	Broadband and Telephone	£93.53
BAC030820	Campion Bros Ltd	Mowing and Diesel	£1,243.87
BAC040820	Rainbow Waste	Wheelie Bins and Empty	£471.84
BAC050820	Hornsby Ltd	Groundworks at Jubilee	£8,397.60
BAC060820	Viking	Stationery	£90.55
BAC070820	G C McCulloch	Litterpicking and maintenance	£634.00
BAC080820	Hardy Signs	Jubilee Park signs	£432.72
BAC090820	PJC Tree & Garden Services	Tree works - Woodland and Jinny	£1,965.00
BAC100820	OnSite Central Ltd	CCTV investigations Jinny	£480.00
BAC110820	Local Councils Update	Subscription renewal	£100.00
BAC120820	M E Tomlinson Contractors	Hedge cutting	£264.00
BAC130820	C Allen	Salary	£1,144.58
BAC140820	A J Smith	Salary / Reimbursements	£2,043.33
BAC150820	HMRC	PAYE/ NI Contributions	£1,017.35
DD	The Peoples Pension	Pension Contributions	£362.24

Cllr J McKiernan left the meeting. Cllr K Winson took the Chair.

12. STRETTON ALLOTMENTS / BOWLS CLUB RENT

2021-044

The Clerk advised that due to lockdown and less meetings the annual rent review for the Allotments and Bowls Club had not taken place. The Clerk informed that the RPI for February 2020 had been 2.5%. The change to the Allotment rent would be 0.69p thus annual rent of £28.09. The change to the Bowls Club rent would be £13.62 thus annual rent of £558.38.

It was unanimously agreed to implement the increases in rent and invoice the Allotment Association for the full year but to deduct 4 months from the Bowls Club rent due to not being able to open during the lockdown.

SIGNATURE

DESIGNATION

DATE