

**A MEETING OF STRETTON PARISH COUNCIL
WAS HELD ON TUESDAY 14th MAY 2019 AT 7.00PM
IN THE PRIORY CENTRE, CHURCH ROAD, STRETTON**

The following members of the Council were present:

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| Mr J McKiernan | Chair |
| Mrs K Winson | Vice Chair |
| Mr S J Campion | |
| Mr S Tilley | |
| Mrs E Pritchard | |
| Mr M Goode | |
| Mr P Davies | |
| Mr T Williams | |
| Mr P Scanlan | |

Also present were the clerk, SCC Cllr R Clarke (part), PCSO J Wells (part) and members of the public.

1. COUNCILLOR DECLARATION OF OFFICE, CODE OF CONDUCT, DECLARATION OF INTERESTS AND APPROVAL OF STANDING ORDERS AND FINANCIAL REGS.

1920-017

Councillors signed the declaration of office, countersigned by The Clerk and completed the declaration of interest sheets.

A copy of the Standing Orders and Financial Regulations had been circulated prior to the meeting and were unanimously approved by Cllrs present.

2. ELECTION OF CHAIR AND VICE CHAIR

1920-018

The Clerk requested nominations for the position of Chair. Cllr J McKiernan was proposed by Cllr M Goode and seconded by Cllr S J Campion. There were no other nominations. Cllr J McKiernan was duly elected and signed the Declaration of Office.

Nominations were requested for Vice Chair. Cllr K Winson was proposed by Cllr S Tilley and seconded by Cllr S J Campion. There were no other nominations made. Cllr K Winson was duly elected.

The Chair welcomed Cllr P Davies back onto the Parish Council and thanked Mr E Satchwell for this time and service to the previous Parish Council.

3. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS

1920-019

Mr K Thomas (resident) informed of his concern with the GP Surgery in Stretton and the problems in obtaining appointments. Mr Thomas advised that he had joined the Patient Participation Group at the surgery. Mr Thomas commented that he felt there was a resource issue at the Trent Meadows Practice where there should be 7 full time doctors but there are only 2 with locums being used. Mr Thomas advised that it had been confirmed that the Stretton surgery would not be closing but appointments for treatments and services may be given out for the Branston surgery as it has the larger premises. Mr Thomas expressed his concern for those patients who are not able to travel to Branston and how this information has or has not been circulated to the wider community.

The Chair commented that this had been discussed by the Parish Council previously following the retirement of Dr Tansey; and that GP's in Staffordshire are under resourced.

Cllr Davies commented on his personal problems accessing services at the surgery and that it was incredible to think that a population the size of Stretton would have to accessing services at Branston especially when it had taken so long to get a surgery in the parish. Cllr Davies advised of his support to ascertain what and why this was happening.

Cllr Tilley enquired how many patients at the practice were from Stretton. Mr Thomas advised that the correspondence states that there are 11840 registered patients but this was for both Stretton and Branston.

SCC Cllr Clarke informed that the Stretton surgery would not be closing but with Branston having the larger premises patients would be offered appointments there for treatments and services.

It was agreed that concerns should be expressed to the CCG and Trent Meadows partners with a copy to SCC Cabinet Member Alan White.

4. APOLOGIES

1920-020 Apologies were received from Cllr G Lamb, SCC Cllr Peters and ESBC Cllrs Gould and Spedding. ESBC Cllr Andjelkovic advised of her apologies after the meeting.

5. APPROVAL OF MINUTES OF THE MEETING TUESDAY 2nd APRIL 2019

1920-021 The previously circulated minutes were approved and signed as a true and accurate record following a proposal by Cllr S Campion, seconded by Cllr Winson with all present in favour.

6. DECLARATION OF INTERESTS ON AGENDA ITEMS

1920-022 There were none advised.

7. PARISH COUNCILLOR VACANCY

1920-023 The Chair advised that following the election nominations there was now a vacancy on the Parish Council. It was agreed to advertise the vacancy on the website and social media.

The Clerk advised that there had already been an expression of interest.

All persons interested would be asked to attend the June meeting.

8. ELECTION OF MEMBERS TO THE FOLLOWING COMMITTEES

1920-024 **PRIORY CENTRE MANAGEMENT COMMITTEE REPRESENTATIVES** - The following members agreed to represent the Parish Council (Trustee) on the Management Committee - Cllr K Winson, Cllr J McKiernan, Cllr S Tilley and Cllr S Campion.

OPEN SPACES COMMITTEE - The following members agreed to form the committee - Cllr J McKiernan, Cllr S Tilley, Cllr S Campion, Cllr K Winson, Cllr T Williams and Cllr P Scanlan.

The Chair enquired if the Neighbourhood Plan Committee should be disbanded and this was unanimously agreed.

9. GENERAL POWER OF COMPETENCE

1920-025 The Chair advised that the Parish Council could adopt the General Power of Competence which gives eligible councils the power to do anything lawfully that an individual may do, therefore giving greater freedom to act and not have to consider if there is a specific power to do so.

It was unanimously agreed that the Parish Council meets the eligibility criteria with the Clerk being CiLCA qualified and at least two thirds of the councillors being elected.

It was unanimously agreed to adopt the General Power of Competence.

10. RISK MANAGEMENT

1920-026 The Clerk circulated copies of the Risk Management Statement and Risk Management Plan for review. There were no changes to be made and adopted for use.

The Clerk advised of Risk Wizard software which composed of three modules : risk management, where the risk register is kept and continuously assessed; incident management, where incidents, complaint, damage can be reported; and compliance management where recurring tasks and inspections can be input. Photographic evidence can be included on the system. The Clerk advised that this would improve and streamline the current systems of the Council.

The cost to Stretton Parish Council, being one of the first councils to use the software, would be £1500 per year. Cllr S Campion proposed purchase and use of the system, seconded by Cllr T Williams. Cllr P Scanlan was against the proposal with all other Councillors present in favour.

11 PARISH COUNCIL INSURANCE QUOTATIONS

1920-027

The Clerk informed that 3 quotations had been received for the renewal on 1st June, from Zurich, Came and Company and BHIB. The Clerk outlined the quotations :

Zurich - £2238.31 - as previous year but with depreciated valuations

Came & Company - £2816.40 - used valuations on asset register and included Business Interruption / Key Person cover

BHIB - £1863.37 - increased valuation of assets from asset register and included Business Interruption / Key Person cover.

All companies had quoted as standard public liability, fidelity cover etc.

Cllr S Tilley proposed acceptance of the BHIB quotation, seconded by Cllr Campion with all present in favour.

12. INTERNAL AUDIT

1920-028

A copy of the audit report from the Auditor had been circulated prior to the meeting. The Clerk advised that consideration of development of an investment strategy is needed to be undertaken. It was agreed that this should be included on the June agenda.

The Council unanimously accepted the report and thanked the Clerk.

13. ACTION PLAN 2019/20

1920-029

A copy of the plan had been circulated prior to the meeting and some copies made available. The Clerk advised that many actions were the same as the previous year and some of the development areas added.

The Clerk enquired if the highlighted items should remain on the plan or be deleted. It was agreed to keep both speed awareness and cemetery land on the plan.

The Clerk to contact Mr Lawton to retrieve the speedwatch equipment. Cllr Williams commented that he had undertaken the training and was keen to see the initiative maintained. Cllr Williams to consider taking on the running of the initiative and Cllr Pritchard asked to join the group.

14. CORRESPONDENCE RECEIVED

1920-030

The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.

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| <p>Rolleston on Dove Parish Council- <i>Parish Council Planning Training</i></p> | <p>The Clerk advised that Rolleston Parish Council were organising a planning training session on Monday 19th August 2019 at 7.30pm with the venue to be advised. Cllrs McKiernan, Davies, Williams, Pritchard and Scanlan wished to attend.</p> |
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| | | |
|------|--|--|
| ii. | Wicksteed Leisure – <i>Play Inspection Report</i> | The Clerk advised that the inspections had been undertaken and the only equipment needing attention is the zipline. The Clerk informed of the work to be done at an indicative cost of £1321.52 including labour. Cllr S Tilley proposed acceptance of the report and that the work should be completed, seconded by Cllr S Campion with all present in favour. |
| iii. | Stretton Allotments – <i>Greenhouses</i> | The Clerk read out the email received advising that the Allotment Association had decided that only greenhouses should be erected and asking if the maximum height could be 6.5ft/2m. It was unanimously agreed to approve the maximum height. |
| iv. | SCC Highways– <i>Works on cyclepath through Woodland Walk</i> | The Clerk confirmed that SCC Highways had inspected the cyclepath and had agreed to make some repairs to the main areas where the path had cracked and was lifting. Unfortunately there wasn't an indication of when this would be undertaken. |
| v. | Cllr Peters / Staffs <i>Police – Force Update</i> | A copy of the emailed information had been circulated prior to the meeting and the contents noted. |
| vi. | Mr Sanders – <i>Fairham Road / A38</i> | A copy of the emailed information had been circulated prior to the meeting. The contents were noted and it is hoped that Cllr Peters will have an update at the June meeting. |
| vii. | De Ferrers Academy – <i>Proposed change to Academy Day</i> | <p>The Chair informed of the proposal by De Ferrers to change the timing of the Academy day from September 2019. The students would finish at 3.10pm on Mon, Tue, Wed and Fri and 2.50pm on Thurs by the removal of afternoon breaks and a reduced lunchbreak.</p> <p>The main concern expressed was to the local community with de Ferrers, Fountains and Outwoods all finishing at a similar time and the influx of vehicles in that vicinity.</p> <p>Cllr Davies commented that he did not feel that the changes were for the benefit of the students and that to loose social interaction time in the playground was very concerning.</p> <p>It was unanimously agreed that a formal objection be made to the Academy on the proposal.</p> |

15. COMMITTEE REPORTS AND RECOMMENDATIONS

1920-031 Priory Centre Management Committee

Cllr Winson informed that the AGM would be taking place on 10th June 2019. Cllr Winson advised that Mrs Allen had completed 25 years service at the Priory Centre and it was agreed to present her with a long service award.

1920-032 Open Space Committee

Minutes from the April meeting had been circulated prior to this meeting. Cllr Tilley commented that he like the work that had been done on the Church Road corner and that it looks much better. Cllr Scanlan informed that he did not agree and thought the new feature looked cheap.

1920-033 Neighbourhood Plan

There was nothing to report.

16. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLOR, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE

1920-034 PCSO Julia Wells introduced herself and that she had been responsibility for Stretton, Horninglow, Eton and Shobnall areas; and circulated copies of the Stretton crime summary report. It was noted that there had been an increase in criminal damage and PCSO Wells

commented that this could be antisocial behaviour resulting in criminal damage and was probably in the Beech Lane area. PCSO Wells advised of a known issue in the area and what had been done to deal with this.

Cllr Champion enquired about the increase in fly tipping and PCSO replied that this was a Borough Council issue but she had reported incidents.

Cllr Williams commented that all incidents and issues should be reported and that PCSO Wells being visible in the area had helped.

PCSO Wells advised that she had some information that would be useful to have publicised on the website and also of the Key Community Day being organised for the area.

SCC Cllr Clarke :

- Enquired if a poster promoting Fostering could be put onto noticeboards as Staffordshire are in need of families.
- Informed of the lack of consultation from Virgin Media with councillors when closing roads to lay cables and of the work to be done along Victoria Crescent and Waterloo Street. The Clerk enquired if this would coincide with works along Shobnall Road.

17. DATE TIME AND VENUE OF NEXT MEETING

1920-035 The next meeting will be Tuesday 4th June 2019 at the Priory Centre at 7.00pm.

18. PLANNING APPLICATIONS AND PLANNING MATTERS

1920-036 The Clerk had circulated a register of valid planning applications with status prior to the meeting, for consideration and updated on the current status. Cllr Williams agreed to look at the application for Harlech Way.

19. FINANCE

1920-037 A copy of the payments schedule and monthly budget sheet were circulated. Following a proposal by Cllr K Winson and seconded by Cllr S Champion the following payments / receipts were unanimously approved :

PAYMENTS

| | | | |
|-----------|----------------------|------------------------------|---------|
| BAC110419 | C WINSON | FENCING MATERIALS - BITHAM | 187.26 |
| BAC120419 | HOME AND TRADE | MATERIALS FOR FINGERP / BINS | 62.72 |
| BAC130419 | NETWISE LTD | WEBSITE AND DOMAIN CHARGES | 1029.00 |
| DD | BT | TELE / BB | 79.02 |
| BAC140419 | C ALLEN | SALARY AND REIMBURMETS | 1123.67 |
| BAC150419 | A J SMITH | SALARY AND REIMBURMETS | 1972.89 |
| BAC160419 | INLAND REVENUE | PAYE/NI FOR AJS/CA | 996.19 |
| BAC170419 | NALC - LCR | SUBSCRIPTION TO MAGAZINE | 17.00 |
| BAC180419 | FIELDS IN TRUST | MEMBERSHIP | 65.00 |
| DD | PEOPLES PENSION | PENSION CONTS AJS/CA | 362.24 |
| BAC010519 | C WINSON | GEN MAINT / MOWING | 3132.00 |
| DD | BT | TELEPHONE / BROADBAND | 72.24 |
| BAC020519 | G C McCULLOCH | LITTERPICKING AND MAINT | 650.00 |
| BAC030519 | SPFA | MEMBERSHIP | 20.00 |
| BAC040519 | VIKING | STATIONERY | 231.05 |
| BAC050519 | J HUTSON CLEANING | BUS SHELTER WINDOW CLEANING | 150.00 |
| BAC060519 | WICKSTEED LEISURE | PLAY EQUIP INSPECTIONS | 108.00 |
| BAC070519 | STAFFS PARISH CL ASS | TRIAL MEMBERSHIP | 178.00 |
| BAC080519 | GLASDON | BIN BAGS | 230.54 |
| BAC090519 | BOSTON SEEDS | SEED FOR CHURCH ROAD AREA | 71.99 |

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|-----------|--------------------|-----------------------|---------|
| BAC100519 | HOME AND TRADE | MAINT MATERIALS | 21.67 |
| BAC110519 | GEOXPHERE | PARISH MAPPING ONLINE | 180.00 |
| BAC120519 | AUDITING SOLUTIONS | INTERNAL AUDIT FEE | 516.00 |
| BAC130519 | CAMPION BROS | MOWING AND GAS OIL | 1267.25 |

RECEIPTS

| | | | |
|--|----------------------|-----------------------|----------|
| | HILLFIELD | FOOTBALL FEES | 135.00 |
| | STRETTON EAGLES | PITCH FEES | 70.00 |
| | WESTERN DISTRIBUTION | WAYLEAVE | 21.85 |
| | HMRC | VAT CLAIM | 7336.85 |
| | PRIORY CENTRE | REIMBURSE WHEELIE BIN | 90.37 |
| | ROLLESTON JFC | PITCH FEES | 175.00 |
| | ESBC | PRECEPT | 97625.50 |
| | STRETTON BOWLS CLUB | LEASE RENT | 544.76 |
| | NATWEST | INTEREST | 24.25 |
| | STRETTON ALLOT ASSOC | LEASE RENT | 27.40 |
| | STRETTON EAGLES | PITCH FEES | 105.00 |
| | ROLLESTON JFC | PITCH FEES | 70.00 |

20. MOWER OFFER

1920-38

The Chair advised that a quotation had been received for a new Shibaura mower deck at a cost of £2837.75. The Clerk advised that the running costs of the new deck would be cheaper than at present. It was noted that the current deck had been purchased in 2013 second hand. Cllr Campion enquired if a better deck could be purchased which may last longer. Cllr Tilley added that if the new deck lasted 6 years it would be good.

Cllr S Campion proposed acceptance of the quotation and the deck be purchased, seconded by Cllr Tilley with all present in favour.

21. JUBILEE FIELDS CHANGING ROOMS - TENDER APPROVAL

1920-39

The Chair advised that the contractor who had previously been given the job had declined acceptance of the order, and the Clerk had obtained further quotations to which a decision needed to be made on the placement of the order. The Clerk advised that further quotations had been received with costings of £44,000 and £60,132. The Clerk informed that the previous quotations of £47,500, £52,500 and £60,608 had all been from companies not VAT registered and that the Parish Council are able to reclaim VAT on purchases and services.

Cllr M Goode proposed acceptance of the quotation of £44,000 from Burton Building Services which was seconded by Cllr P Davies.

Cllr Tilley commented that the additional costs were not acceptable and Cllr Goode replied that the original contractor had declined possibly due to his pricing being incorrect, when compared to the other quotations received. Cllr Tilley commented that he would not have supported the work if the cost had been in this region originally.

The Chair asked for a vote on the proposal made by Cllr Goode and seconded by Cllr Davies: Cllrs Scanlan, McKiernan, Pritchard and Williams in favour. Cllr Winson abstained and Cllrs Campion and Tilley were against.

SIGNATURE

DESIGNATION

DATE