

**A MEETING OF STRETTON PARISH COUNCIL
WAS HELD ON TUESDAY 2nd APRIL 2019 AT 7.00PM
IN THE PRIORY CENTRE, CHURCH ROAD, STRETTON**

The following members of the Council were present:

Mr J McKiernan	Chair
Mrs K Winson	Vice Chair
Mr S J Campion	
Mr S Tilley	
Mrs E Pritchard	
Mr E Satchwell	
Mr G Lamb	
Mr T Williams	
Mr P Scanlan	

Also present were the clerk, SCC Cllr B Peters and a member of the public.

1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS

1920-001 There were no public questions raised.

2. APOLOGIES

1920-002 Apologies were received from Cllr G Taylor, SCC Cllr Clarke, ESBC Cllrs Milner and Gould.

3. APPROVAL OF MINUTES OF THE MEETING TUESDAY 5th MARCH 2019

1920-003 The previously circulated minutes were approved and signed as a true and accurate record following a proposal by Cllr K Winson, seconded by Cllr Campion with all present in favour.

4. DECLARATION OF INTERESTS

1920-004 Cllr J McKiernan (Chair) declared an interest in relation to Item 1920-008 iv. Stretton Allotments.

5. APPROVAL OF YEAR END ACCOUNTS

1920-005 The Clerk circulated a copy of the Balance Sheet, Income & Expenditure, Bank Reconciliation and Supporting Statement Sheet of the Year End Accounts. Risk documentation was made available for review. The Clerk gave an explanation of the information.

Cllr G Lamb enquired about the increase in expenditure on the Parks and Grass cutting budget; the Clerk could not give detail at the meeting but agreed to circulate the explanation via email.

Cllr S Campion proposed acceptance of the accounts, seconded by Cllr K Winson with all present in favour. The Clerk and Chair signed the Balance Sheet and Supporting Statement.

6. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/19

1920-006 The Clerk circulated a copy of Section 1 of the Return - Annual Governance Statement and the meeting thoroughly discussed the statements. Cllr S Campion proposed approval of the Governance Statement Sheet, seconded by Cllr K Winson with all present in favour. The Clerk and Chair signed the declaration.

The Clerk circulated a copy of Section 2 of the Return - Accounting Statements 2018/19 to Cllrs and following explanations by the Clerk, Cllr S Campion proposed approval of the statement and figures, seconded by Cllr P Scanlan with all present in favour. The Clerk and Chair signed the declaration.

7. ANNUAL REVIEW OF RENT ON LEASES

1920-007 The Clerk informed that both the Bowls Club lease and Allotment lease were to be reviewed annually with the RPI for February. The RPI for February 2019 was 2.5% which would be an increase of £13.29 (£544.76) for the Bowls Club and £0.67p (£27.40) for the Allotments. It was also noted that the lease for the Allotments would expire at the end of 2019. Following a proposal by Cllr T Williams, seconded by Cllr K Winson it was carried unanimously to implement the increases.

8. CORRESPONDENCE RECEIVED

1920-008 The following items of correspondence have been received from the sources shown and actioned as indicated. All items were available for inspection by councillors.

i.	NALC/SPCA- <i>Membership</i>	The Chair and Clerk advised of a meeting that had been attended with NALC/SPCA to discuss renewal of membership for a trail 6 month period. Both the Chair and Clerk were unsure what benefit there would be from the County membership there were some advantages to the National membership but you have to join both. Upon discussion it was proposed by Cllr S Champion to undertake the trail period of membership at a cost of £178.75, which was seconded by Cllr E Pritchard and carried unanimously.
ii.	ESBC - <i>Rolleston Neighbourhood Dev Plan</i>	A copy of the email had been circulated prior to the meeting and the contents were noted. It was agreed that there was nothing in the plan that would be detrimental to Stretton.
iii.	ESBC - <i>Public Space Protection Orders</i>	A copy of the information had been circulated prior to the meeting. Cllr T Williams suggested alcohol control orders for Beech Lane and it was unanimously agreed to reapply for the 3 exclusion areas of Parish Council land.
iv.	Mrs J Murray - <i>Stretton Allotment Request</i>	<p>The Chair declared an interest in this item and handed over the discussion to the Vice Chair.</p> <p>A copy of the email request had been circulated prior to the meeting. The Clerk advised of the Lease clause which states that applications for buildings need to be made to the Parish Council and of the Allotment Association rules which state that "any tool storage boxes shall not be over 4 feet high".</p> <p>The Vice Chair suggested a number of stipulations be made: any structure should not have any glass, no footings, no permanent structures, nothing taller than 6ft and wider than 6ft.</p> <p>Cllr E Pritchard commented that she had had some sympathy for the applicant and that within reason this should be encouraged.</p> <p>Cllr S Champion suggested that another option would be to have a communal 6ft x 4ft polytunnel.</p> <p>The Clerk suggested that if approval for shed/greenhouse structures was given by the Parish Council; this should be an overall approval and then applications should be made by plot holders to the Allotment Association for final approval and management. This was considered to be appropriate.</p> <p>Cllr S Champion proposed overall approval be made to the Allotment Association with the stipulations advised for management by the Association, seconded by Cllr M Goode and carried unanimously.</p>

v.

Staffs Playing Fields Assoc – <i>Subscription</i>	The Clerk advised that renewal of membership to the Staffs Playing Fields Association was due at a cost of £20. Cllr S Campion proposed renewal of membership, seconded by Cllr T Williams and carried unanimously.
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9. MATTERS RAISED BY PARISH COUNCILLOR/ CLERK

1920-009 Cllr M Goode – Update on WW1 HLF Bid

A copy of the press release and information had been circulated prior to the meeting. An update was presented by Cllr Goode on the Working Women 1914-1946 Project and HLF bid being made. It is hoped to hold a volunteer recruitment event at Burton Library on Saturday 18th May to help with researching, recording and archiving information.

10. COMMITTEE REPORTS AND RECOMMENDATIONS

1920-010 Priory Centre Management Committee

Cllr Winson informed that an application was being made for a performing rights licence.

1920-011 Open Space Committee

Minutes from the March meeting had been circulated prior to this meeting and a brief update was given of the meeting earlier that evening.

1920-012 Neighbourhood Plan

There was nothing to report.

11. REPORTS BY STAFFORDSHIRE COUNTY COUNCILLOR, EAST STAFFORDSHIRE BOROUGH COUNCILLORS AND STAFFORDSHIRE POLICE

1920-013 SCC Cllr Peters :

- Enquired about the status of the Speedwatch Initiative and having a safe place to store the equipment
- Informed that there had not been much progress to make any headways in relation to getting Highways Officers to take notice of increased traffic flows and parking issues in the area
- Adult and Child Social Care was taking a very large proportion of the SCC budget and limiting resources elsewhere
- Informed that loneliness and isolation has been identified as an issue from the “People Helping People” agenda and the initial focus is going to be on the elderly.
- Advised that there are to be tuition sessions at Burton Library on using a computer and this accessible to single parents as childcare is provided.

The Clerk circulated the crime report provided by Staffordshire Police and advised that the main focus had been on thefts from motor vehicles plus the ASB increase was being observed with an arrest having recently been made.

12. DATE TIME AND VENUE OF NEXT MEETING

1920-014 The next meeting will be Tuesday 14th May 2019 at the Priory Centre at 7.00pm.

13. PLANNING APPLICATIONS AND PLANNING MATTERS

1920-015 The Clerk had circulated a register of valid planning applications with status prior to the meeting, for consideration and updated on the current status.

Upon discussion it was agreed to check the fence height on the Caernarvon Close application and make an objection regarding visibility.

Cllr Lamb updated that despite receiving a letter from SCC there was no more clarity on the improvements to Rolleston Road that had been included in the Glenville Farm planning application. SCC Cllr Peters advised that he had not had an update from questions raised.

14. FINANCE

1920-016

A copy of the payments schedule and monthly/year to date budget sheet were circulated. Following a proposal by Cllr S Tilley and seconded by Cllr S Campion the following payments / receipts were unanimously approved :

PAYMENTS

DD	BT	TELEPHONE / BB	79.95
DD	BT	PRIORY CENTRE TEL/BB	218.58
BAC090319	J HUTSON	BUS SHELTER WINDOW CLEAN	150.00
BAC100319	RAINBOW WASTE	WHEELIE BIN / EMPTY / P CENTRE	485.96
BAC110319	C ALLEN	SALARY	1078.32
BAC120319	A J SMITH	SALARY AND REIMBURSEMENTS	2003.11
BAC130319	INLAND REVENUE	PAYE/NI FOR AJS/CA	986.35
BAC140319	FLINT BISHOP	BALIFF FEES - TRESPASSERS	420.00
DD	NPOWER	ELECTRICITY FOR FLOODLIGHTS	50.06
DD	THE PEOPLES PENSION	PENSION FOR CA/AJS	362.24
DD	NPOWER	ELEC FOR CHANGING ROOMS	154.27
BAC150319	BREEDON SOUTHERN	GRAVEL FOR WOODLAND PATH	33.12
BAC010419	GLASDON	LITTER BINS	990.31
BAC020419	BOSTON SEEDS	WILDFLOWER SEEDS	245.98
BAC030419	KILWORTH MACHINERY	HIRE OF CLEARANCE MACHINE	900.00
BAC040419	PR HORTICULTURAL	SERVICE OF HEDGECUTTERS	260.02
BAC050419	G C McCULLOCH	LITTERPICKING / MAINT	569.12
BAC060419	FIRS FARM NURSERY	TREES - STATION WALK	233.50
BAC070419	C WINSON	GENERAL MAINT / MOWING	2136.00
BAC080419	RB LANDSCAPING	PLANTER REMOVAL	1220.00
BAC090419	CAMPION BROS LTD	MOWING AND AERIATION/ROLL	1200.00
BAC100419	ST CATHERINES SUPPLIES	GRASS SEED FOR BOTH FIELDS	2080.00

RECEIPTS

	NATWEST	INTEREST	21.21
	HILLFIELD	FOOTBALL FEES	180.00
	ESBC	GRANT RECEIPT	1287.78
	BURTON ALBION LADIES	PITCH FEES	37.50
	BURTON ALBION LADIES	PITCH FEES	112.50
	PRIMAL INSTINCT	USE OF FIELD	104.00
	BURTON ALBION LADIES	PITCH FEES	75.00

The Chair thanked the Councillors for their hard work and commitment during the last 4 years and wished everyone luck in the forthcoming elections.

SIGNATURE

DESIGNATION

DATE